

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member

Agenda
Tuesday, April 16, 2019

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Regular Meeting of April 2, 2019.
5. Claims & Accounts.
6. Monthly Reports.
7. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
8. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to UFS for Electric Rate Study.
 - b. Payment to C & D Builders for Shed Rebuild.
 - c. Main Street Bridge Funding Application Proposal (Informational).

9. Business of the Council.
 - A. Pool House Floor repairs and coating.
 - B. Resolution 2019-04 Preventative Maintenance Funding for Main Street Bridge.
 - C. Purchase of Crack Seal Material.
 - D.
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.
16. Cemetery Board of Trustees Meeting – Call to Order.
 - A. Revised Cemetery Rules and Regulations.
 - B. Public Comments
 - C. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
April 2, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, April 2, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church,
Thomas L. Reed

Council Members Absent: George T. Kubin (excused)

City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – Superintendent Public Works, Bobbie Marr – Finance Director, Ralph Echtenaw – St. Louis Sentinel, Bill Leonard – Candidate for City Council, Ron Salladay – Resident, Sam Miller – Resident, Walter Seyka – Resident, eight high school students

Mayor Kelly led the Pledge of Allegiance to the Flag.

Public Hearing – Ordinance B-237 Recreational Marihuana Facilities.

Manager Giles Introduced Ordinance B-237 and stated the intent of this Ordinance is to prohibit Marihuana Facilities within the City of St. Louis boundaries.

Mayor Kelly opened the Public Hearing at 6:03 p.m.

Mayor Kelly asked for public comments.

Resident Walter Seyka expressed his support of Marihuana establishments in the City.

Resident Ron Salladay stated he is in support of not having Marihuana establishments in the City.

Discussion was held.

Mayor Kelly closed the Public Hearing at 6:13 p.m.

Ordinance B-237 – Recreational Marihuana.

The City of St. Louis ordains:

Section 1. Intent.

The Intent of this Ordinance is to exercise the City of St. Louis' authority to prohibit the establishment or operation of marihuana establishments with the City as such facilities are defined in the Michigan Regulation and Taxation of Marihuana Act (the "Act").

Section 2. Prohibition.

Pursuant to the Act, Section 6.1, the City of St. Louis prohibits the establishment or operation of any and all categories of marihuana establishments within its boundaries.

Section 2. Separability.

If any section, subsection, paragraph, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3. Ordinance repealed.

All ordinances and/or parts of ordinance inconsistent with this ordinance are hereby repealed.

Section 4. Effective Date.

This ordinance shall take effect and be in force 30 days from and after its enactment as provided by the City Charter.

Roll Call Vote:

Ayes: Allen, Church, Reed, Kelly

Nays: None

Absent: Kubin

Ordinance B-237 declared adopted.

City Council Minutes.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on March 19, 2019. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Reed, supported by Church, to approve the Claims & Accounts in the amount of \$141,578.66. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the March, 2019 Monthly Board Minutes.

Moved by Reed, supported by Allen, to receive the March, 2019 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

None.

Consent Agenda.

Mayor Kelly requested approval/receipt of Consent Agenda item “a” as shown below:

- a. Payment to Krapohl Ford for F-350 Truck.

Moved by Reed, supported by Church, to approve Consent Agenda item “a” as shown above. All ayes carried the motion.

New Business.

Request from Housing Commission.

Manager Giles stated the Housing Commission is requesting City Council appoint Dawn McKay to fill the vacancy on the Housing Commission.

Discussion was held.

Moved by Allen, supported by Reed, to appoint Dawn McKay to the Housing Commission. All ayes carried the motion.

Repair Sewer Line.

Manager Giles requested members approve the repair of a sewer line near 131 North Mill Street by Ward Excavating the amount not to exceed \$15,000.00.

Discussion was held.

Moved by Reed, supported by Allen, to approve the sewer line repair by Ward Excavating in an amount not to exceed \$15,000.00. All ayes carried the motion.

Professional Services for Prison Pump Station Improvements.

Manager Giles requested members approve the Letter Agreement for Professional Services from Spicer Group for Prison Pump Station Improvements in the amount of \$72,000.00, which will be reimbursed by the State of Michigan.

Discussion was held.

Moved by Allen, supported by Church, to approve the Letter Agreement for Professional Services from Spicer Group for Prison Pump Station Improvements in the amount of \$72,000.00, which will be reimbursed by the State of Michigan. All ayes carried the motion.

County Commissioner Jan Bunting entered the meeting at 6:39 p.m.

City Manager Report.

Manager Giles informed members there is a meeting this week with Republic Services regarding the curbside recycling issue, and discussion was held with a group of churches willing to volunteer in the community on May 5, 2019.

City Clerk Report.

None.

Police Chief Report.

None.

Council Comments.

Member Reed inquired on blight issues. Chief Ramereiz stated the issues are constantly being addressed.

Member Church inquired on the painting of the pavilion in Clapp Park.

Public Comments.

County Commissioner Bunting addressed the Council with her concerns regarding stray cats and other animals in Pine River Township.

Adjournment.

Moved by Reed, supported by Church, to adjourn the meeting at 7:07 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. 21ST CENTURY MEDIA-MICHIGAN	72.00		
2. A - 1 TRUCK PARTS INC	533.91		
3. ABC FASTENER GROUP, INC.	130.12		
4. ALMA CHRYSLER JEEP DODGE	91.00		
5. ALMA CITY CLEANERS	40.00		
6. ALMA HARDWARE	6.95		
7. ALVARADO, LETICIA	52.40		
8. AMAZON.COM	212.52		
9. ANDY PETERSON ENTERPRISES INC	100.00		
10. B & C JANITORIAL	240.00		
11. BADER & SONS CO.	369.45		
12. BAKER & TAYLOR INC	524.01		
13. BARB & CRAIG CROSBY	105.84		
14. BC RV & AUTO SALES LLC	36.34		
15. BEAVER RESEARCH COMPANY	239.33		
16. BELL EQUIPMENT COMPANY	510.20		
17. BETHANY TOWNSHIP TREASURER	5,883.57		
18. BLARNEY CASTLE FLEET PROGRAM	3,442.50		
19. BRAD BAXTER	2,400.00		
20. BRANDON MUSCOTT	200.00		
21. BRODART COMPANY	9.34		
22. C&D BUILDERS	10,070.00		
23. CENTRAL ASPHALT, INC	704.00		
24. CHEMICAL BANK	3,780.75		
25. CHROUCH COMMUNICATIONS, INC.	1,365.70		
26. CINTAS	107.62		
27. CITY OF ALMA	41,767.98		
28. CITY OF LANSING	30.00		
29. CITY OF ST LOUIS, PAYROLL	251,021.18		
30. CITY OF ST LOUIS	21,924.49		
31. CODE OFFICIALS CONFERENCE-MI	225.00		
32. CONSUMERS ENERGY	3,037.38		
33. CRYSTAL PURE WATER INC.	62.00		
34. DBI BUSINESS INTERIORS	469.70		
35. DISCOUNT TIRE & BATTERY	355.98		
36. DROP BOX	450.00		
37. ESIGNS.COM	2,550.00		
38. EVERGREEN RESORT	519.48		
39. FACEBOOK ADS	19.81		
40. FAMILY FARM & HOME	76.85		
41. FASTENAL COMPANY	283.25		
42. FISHBECK, THOMPSON, CARR & HUBER	1,734.80		
43. FORTINO PLAXTON COSTANZO PC	168.00		
44. GRATIOT AREA WATER AUTHORITY	160.00		
45. GRATIOT COUNTY HERALD	133.00		
46. GREATAMERICA LEASING CORP	484.93		
47. ISABELLA BANK	11,315.00		
48. JANSON EQUIPMENT COMPANY	180.53		
49. JEFF SINKO-FINAL TOUCH	1,170.00		
50. JOHNSON DOOR & CENTRAL VAC INC	4,543.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. JUMP START TESTING	150.00		
52. KEITH RISDON	30.00		
53. KOPY KORNER	75.60		
54. LA POLICE GEAR	0.54		
55. LANDIA, INC.	1,769.40		
56. MCCRACKEN PROPERTIES	91.90		
57. MCMASTER - CARR SUPPLY COMPANY	110.81		
58. MICHIGAN LIBRARY ASSOCIATION	366.46		
59. MICHIGAN PUBLIC POWER AGENCY	181,410.93		
60. MICROSOFT ONLINE	492.00		
61. MID-MICHIGAN PEST CONTROL INC.	325.00		
62. MID-MICHIGAN SECURITY SYSTEMS	240.00		
63. MID-STATE ASBESTOS REMOVAL	3,700.00		
64. MILLER MASONRY & CONCRETE	1,890.00		
65. MISCELLANEOUS RESTAURANTS-TRAVEL	316.73		
66. MUNICIPAL SUPPLY COMPANY	34.20		
67. NORTHERN SAFETY CO INC	122.54		
68. PARAGON LABORATORIES, INC	306.00		
69. PETER'S HARDWARE	451.90		
70. PINE RIVER AUTOMOTIVE	228.45		
71. POWER LINE SUPPLY	116.50		
72. QUILL CORPORATION	124.96		
73. RADISSON HOTEL LANSING	920.31		
74. REPUBLIC SERVICES #239	13,194.84		
75. SCOTLAND OIL COMPANY, INC	292.81		
76. SELF SERVE LUMBER COMPANY	78.44		
77. SHERWIN WILLIAMS COMPANY	47.26		
78. STATE OF MICHIGAN	1,820.03		
79. STATE OF MICHIGAN	8,080.15		
80. STEVE FLICEK	405.00		
81. SURESHINE AUTO DETAILING LLC	600.00		
82. THE BAKERS DOZEN	100.33		
83. THE SHOP GRAPHICS AND DESIGN	84.00		
84. TRANSUNION RISK & ALTERNATIVE	50.00		
85. TREETOPS RESORT	114.69		
86. TRIVALENT GROUP, INC.	3,784.94		
87. TWIN CITY LANDSCAPE INC	1,363.00		
88. U.S. POST OFFICE	10.55		
89. UNITED STATES OF AMERICA	26,525.32		
90. USPS	1,000.00		
91. UTILITY FINANCIAL SOLUTIONS	5,241.59		
92. VERIZON WIRELESS	370.09		
93. WINN TELECOM	1,502.45		
TOTAL ALL CLAIMS	631,849.63		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS \ AMOUNTS		AMOUNT
VENDOR NAME: 21ST CENTURY MEDIA-MICHIGAN					
03312019	N	MEETING MINUTES	101.265.900.000	72.00	72.00
TOTAL VENDOR 21ST					72.00
VENDOR NAME: AA - 1 TRUCK PARTS INC					
198-365998	N	SHOP AIR GAUGES	661.442.726.000	46.38	46.38
198-366064	N	DEF FOR EQUIPMENT/TRUCKS	661.442.726.000	26.10	26.10
198-365814	N	TOP LIGHT FOR TRUCK 22	661.442.930.000.9022	345.01	345.01
198-364376	N	MOTOR TUNE UP	661.442.930.582	47.94	47.94
198-364501	N	MUD FLAPS	661.442.930.582	25.38	25.38
198-364614	N	VALVE HEIGHT/COMPOSITE-TRUCK 12	661.442.930.582	43.10	43.10
TOTAL VENDOR AA -					533.91
VENDOR NAME: ABC FASTENER GROUP, INC.					
A355099	N	WASHERS/CONNECTORS	101.441.726.000	72.52	72.52
A355922	N	DRILL BRUTE PLATINUM	661.442.726.000	57.60	57.60
TOTAL VENDOR ABC F					130.12
VENDOR NAME: ALMA CHRYSLER JEEP DODGE					
89148	N	SEAT BELT EXTENDER	661.442.930.000.9020	91.00	91.00
TOTAL VENDOR ALMA					91.00
VENDOR NAME: ALMA CITY CLEANERS					
MARCH 2019	N	UNIFORM CLEANING	205.301.820.000	40.00	40.00
TOTAL VENDOR ALMA					40.00
VENDOR NAME: ALMA HARDWARE					
C268254	N	KEYS	101.441.726.000	6.95	6.95
TOTAL VENDOR ALMA					6.95
VENDOR NAME: ALVARADO, LETICIA					
07270FAW0C-11	N	UB REFUND FOR ACCOUNT: 07270FAW0C-11	582.000.040.000	52.40	52.40
TOTAL VENDOR ALVAR					52.40
VENDOR NAME: AMAZON.COM					
113-2594158-653786 Y		TV MOUNT CLOSED SESSION ROOM	101.265.726.000	52.98	52.98
113-5852491-770425 Y		BATTERY STICK+.25 FEE	101.371.726.000	17.45	17.45
113-0105511-103223 Y		INK/BINDER CLIPS	205.301.726.000	116.11	116.11
113-2757857-159464 Y		SMART CARD READERS	205.301.726.000	25.98	25.98
TOTAL VENDOR AMAZO					212.52
VENDOR NAME: ANDY PETERSON ENTERPRISES INC					
6072	N	BOILER SYSTEM TESTING	592.590.930.000	100.00	100.00
TOTAL VENDOR ANDY					100.00
VENDOR NAME: B & C JANITORIAL					
9679	N	MATS/RUGS CLEANING	101.265.818.000	240.00	240.00
TOTAL VENDOR B & C					240.00

USE
 PURCHASING
 CARD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS \ AMOUNTS		AMOUNT
VENDOR NAME: BADER & SONS CO.				
702529	N CHAIN SAW	582.582.726.000	273.96	273.96
702189	N CHAIN SAW REPAIRS	582.582.930.000	65.49	65.49
696818	N CHAIN SAW CHAINS	582.582.726.000	30.00	30.00
TOTAL VENDOR BADER				369.45
VENDOR NAME: BAKER & TAYLOR INC				
2034413051	N BOOKS	271.790.745.000	253.11	364.84
		271.790.746.000	97.02	
		271.790.748.000	14.71	
2034434684	N BOOKS	271.790.745.000	83.58	159.17
		271.790.746.000	75.59	
TOTAL VENDOR BAKER				524.01
VENDOR NAME: BARB & CRAIG CROSBY				
00260EVE00-6	N UB REFUND FOR ACCOUNT: 00260EVE00-6	582.000.040.000	73.98	105.84
		582.000.040.000	20.47	
		582.000.040.000	7.21	
		582.000.040.000	0.29	
		582.000.040.000	2.96	
		582.000.040.000	0.93	
TOTAL VENDOR BARB				105.84
VENDOR NAME: BC RV & AUTO SALES LLC				
03222019	N PROPANE FOR POOL PROJECT	101.758.970.000.0053	36.34	36.34
TOTAL VENDOR BC RV				36.34
VENDOR NAME: BEAVER RESEARCH COMPANY				
0292607-IN	N DEGREASER/WASP KILLER	101.441.726.000	239.33	239.33
TOTAL VENDOR BEAVER				239.33
VENDOR NAME: BELL EQUIPMENT COMPANY				
0152503	N FILTER WITH GASKET/CONTROL PANEL KNOB/W	661.442.930.000.9067	241.38	241.38
0152851	N CONDENSOR FAN WITH CLIPS	661.442.930.000.9067	268.82	268.82
TOTAL VENDOR BELL				510.20
VENDOR NAME: BETHANY TOWNSHIP TREASURER				
04112019	N 425 AGREEMENT RZ - 2 MILL	101.000.404.000	3,309.02	5,883.57
		101.000.405.001	1,300.13	
		101.000.405.001	1,274.42	
TOTAL VENDOR BETHA				5,883.57
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS \ AMOUNTS		AMOUNT
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM					
04102019	N	FUEL CHARGES	661.442.730.000.9001	68.45	3,442.50
			661.442.730.000.9011	85.41	
			661.442.730.000.9017	59.82	
			661.442.730.000.9020	83.14	
			661.442.730.000.9021	65.55	
			661.442.730.000.9022	117.87	
			661.442.730.000.9023	108.25	
			661.442.730.000.9024	92.33	
			661.442.730.000.9028	210.48	
			661.442.730.000.9035	94.23	
			661.442.730.000.9036	67.64	
			661.442.730.000.9047	18.35	
			661.442.930.000.9048	40.36	
			661.442.730.000.9053	72.92	
			661.442.730.000.9050	117.51	
			661.442.730.000.9056	179.22	
			661.442.730.000.9062	182.62	
			661.442.730.000.9076	337.00	
			661.442.730.441	266.76	
			205.301.730.000	75.31	
			205.301.730.000	441.94	
			205.301.730.000	235.37	
			205.301.730.000	421.97	
TOTAL VENDOR BLARN					3,442.50
VENDOR NAME: BRAD BAXTER					
0892597	N	BRUSH YARD RENTAL (LEAF AND WOOD DISPOS	596.596.818.000	2,400.00	2,400.00
TOTAL VENDOR BRAD					2,400.00
VENDOR NAME: BRANDON MUSCOTT					
03302019	N	RETURN ON DEPOST	101.000.202.265	200.00	200.00
TOTAL VENDOR BRAND					200.00
VENDOR NAME: BRODART COMPANY					
B5589537	N	BOOKS	271.790.745.000	9.34	9.34
TOTAL VENDOR BRODA					9.34
VENDOR NAME: C&D BUILDERS					
584735	N	POST REPLACEMENT-DPW BUILDING	101.441.967.000	125.00	125.00
584772	N	REBUILD STORAGE SHED AT DPW	101.441.967.000	9,945.00	9,945.00
TOTAL VENDOR C&D B					10,070.00
VENDOR NAME: CENTRAL ASPHALT, INC					
140784	N	CEMENT FOR POOL HOUSE PROJECT	101.758.970.000.0053	704.00	704.00
TOTAL VENDOR CENTR					704.00
VENDOR NAME: CHEMICAL BANK					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CHEMICAL BANK					
032919	N	EQUIPMENT LOAN	661.000.300.000	3,675.18	3,780.75
			661.906.995.000	105.57	
TOTAL VENDOR CHEMI					3,780.75
VENDOR NAME: CHROUCH COMMUNICATIONS, INC.					
132000155-1	N	RADIO REPAIRS	205.301.930.000	100.00	100.00
132000156-2	N	RADIO REPAIRS	205.301.930.000	200.00	200.00
145000910-1	N	RADIO INSTALLATION	661.442.930.000.9050	678.99	678.99
145000912-1	N	RADIO INSTALLATION	661.442.930.000.9020	386.71	386.71
TOTAL VENDOR CHROU					1,365.70
VENDOR NAME: CINTAS					
4018894089	N	SHOP TOWELS	582.582.726.000	53.81	53.81
4019621855	N	SHOP TOWELS	582.582.726.000	53.81	53.81
TOTAL VENDOR CINTA					107.62
VENDOR NAME: CITY OF ALMA					
04082019	N	REIMBURSEMENT FOR OVERPAYMENT TO CITY F	492.000.202.000	41,767.98	41,767.98
TOTAL VENDOR CITY					41,767.98
VENDOR NAME: CITY OF LANSING					
98	Y	PARKING FEE FOR MML MEETING	101.101.860.000	30.00	30.00
TOTAL VENDOR CITY					30.00
VENDOR NAME: CODE OFFICIALS CONFERENCE-MI					
04012019	N	2018 WINTER CONFERENCE AND MEMBERSHIP D	101.371.728.000	40.00	225.00
			101.371.860.000	185.00	
TOTAL VENDOR CODE					225.00
VENDOR NAME: CONSUMERS ENERGY					
205188320550	N	ENERGY CHARGES 400 NORTH MILL (POOL)	101.758.920.000	13.89	13.89
20536	N	321 GIDDINGS PLACE GENERATOR	592.591.920.000	15.35	15.35
203230494672	N	ENERGY CHARGES 300 N MILL	101.265.920.000	611.99	611.99
205455274836	N	ENERGY CHARGES 404 EAST PROSPECT	592.590.920.000	1,838.62	1,838.62
203853430833	N	ENERGY CHARGES 412 N MILL	582.582.920.000	557.53	557.53
TOTAL VENDOR CONSU					3,037.38
VENDOR NAME: CRYSTAL PURE WATER INC.					
85075	N	BOTTLED WATER-ELECT DEPT	582.582.726.000	20.00	20.00
86451	N	BOTTLED WATER-CITY HALL	101.265.726.000	42.00	42.00
TOTAL VENDOR CRYST					62.00
VENDOR NAME: DBI BUSINESS INTERIORS					
83245-1	N	TISSUE	101.265.726.000	111.52	111.52
84393-0	N	PAPER/DUSTER/TONER	101.265.726.000	181.97	181.97
85985-0	N	PAPER/TAPE INK	271.790.726.000	176.21	176.21

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DBI BUSINESS INTERIORS					
TOTAL VENDOR DBI B					469.70
VENDOR NAME: DISCOUNT TIRE & BATTERY					
91670	N	HEADLIGHT/TIRE SWITCH AND BALANCE	205.301.930.000	81.49	81.49
91450	N	STARTER/LABOR 2011 CROWN VIC	205.301.930.000	274.49	274.49
TOTAL VENDOR DISCO					355.98
VENDOR NAME: DROP BOX					
02272019	Y	DROP BOX SERVICE LICENSES	592.592.801.000	450.00	450.00
TOTAL VENDOR DROP					450.00
VENDOR NAME: ESIGNS.COM					
04012019	N	BANNERS	715.000.726.000	2,550.00	2,550.00
TOTAL VENDOR ESIGN					2,550.00
VENDOR NAME: EVERGREEN RESORT					
R36487	N	KIP KRENZ LODGING FOR CLASS	582.582.860.000	519.48	519.48
TOTAL VENDOR EVERG					519.48
VENDOR NAME: FACEBOOK ADS					
2095988913850265-4	Y	FACEBOOK ADS	101.728.855.000	19.81	19.81
TOTAL VENDOR FACEB					19.81
VENDOR NAME: FAMILY FARM & HOME					
014586/5	N	5 GALLON GREEN BUCKETS	592.591.726.000	23.92	23.92
14916/5	N	UTLILITY MAT/LIGHTNING CABLE/SNAP FOR F	661.442.930.000.9022	27.98	52.93
			592.591.726.000	24.95	
TOTAL VENDOR FAMIL					76.85
VENDOR NAME: FASTENAL COMPANY					
MIMTP103114	N	GLOVES	592.590.726.000	283.25	283.25
TOTAL VENDOR FASTE					283.25
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
382133	N	PROFESSIONAL SERVICES RENDERED THROUGH	592.591.801.000	571.00	571.00
382038	N	ENGINEERING EPA	492.900.801.000.4012	862.80	1,163.80
			492.900.801.000.4009	301.00	
TOTAL VENDOR FISHB					1,734.80
VENDOR NAME: FORTINO PLAXTON COSTANZO PC					
6719	N	LEGAL SERVICES	101.265.801.000	168.00	168.00
TOTAL VENDOR FORTI					168.00
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					

COUNCIL APPROVAL FOR CITY OF ST LOUIS
 EXP CHECK RUN DATES 04/16/2019 - 04/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					
19-0000912	N	WATER TESTING FEES	592.591.818.000	160.00	160.00
TOTAL VENDOR GRATI					160.00
VENDOR NAME: GRATIOT COUNTY HERALD					
03072019	N	MEETING MINUTES/COUNCIL OPENINGS-ADS	101.265.900.000	133.00	133.00
TOTAL VENDOR GRATI					133.00
VENDOR NAME: GREATAMERICA LEASING CORP					
24505238	N	COPIES	101.728.726.000	9.02	484.93
			205.301.726.000	29.50	
			592.591.726.000	6.45	
			101.257.726.000	63.28	
			101.371.726.000	1.38	
			101.441.726.000	11.29	
			101.172.726.000	1.52	
			101.265.726.000	347.76	
			101.276.726.000	1.37	
			582.582.726.000	4.80	
			101.758.726.000	2.02	
			101.265.726.000	6.54	
TOTAL VENDOR GREAT					484.93
VENDOR NAME: ISABELLA BANK					
04012019	N	2015 ELECTRIC UTILITY SYSTEM REVENUE BO	582.906.995.000	11,315.00	11,315.00
TOTAL VENDOR ISABE					11,315.00
VENDOR NAME: JANSON EQUIPMENT COMPANY					
X445006	N	REPAIRS INT'L 4700 TRUCK	661.442.930.000.9001	337.53	337.53
CREDIT T356750	N	CREDIT ON ACCT FOR INVOICE T356750/T357	661.442.930.000.9030	(157.00)	(157.00)
TOTAL VENDOR JANSO					180.53
VENDOR NAME: JEFF SINKO-FINAL TOUCH					
STL-#281B	N	CLEANING CITY BLDG 04/02/19 & 04/07/19	101.265.818.000	390.00	390.00
STL-#279B	N	CLEANING CITY BLDG 03/19/19 & 03/24/19	101.265.818.000	390.00	390.00
STL-#280B	N	CLEANING CITY BLDG 03/26/19 & 03/31/19	101.265.818.000	390.00	390.00
TOTAL VENDOR JEFF					1,170.00
VENDOR NAME: JOHNSON DOOR & CENTRAL VAC INC					
34625	N	REPAIR DPW GARAGE DOORS	101.441.970.000	268.00	268.00
34622	N	REPAIRS TO DPW GARAGE DOOR	101.441.970.000	4,275.00	4,275.00
TOTAL VENDOR JOHNS					4,543.00
VENDOR NAME: JUMP START TESTING					
41219411455	Y	WATER CLASSES-HENDERSON	592.591.860.000	75.00	75.00
41219417635	Y	WATER CLASSES-HENDERSON	592.591.860.000	75.00	75.00
TOTAL VENDOR JUMP					150.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: KOPY KORNER					
59189	N	COPIES FOR MAPLE STREET RECONSTRUCTION	203.463.726.000	75.60	75.60
TOTAL VENDOR KOPY					75.60
VENDOR NAME: LA POLICE GEAR					
000349819#2	Y	REMAINING BALANCE ON POLO SHIRT ORDER	205.301.780.000	0.54	0.54
TOTAL VENDOR LA PO					0.54
VENDOR NAME: LANDIA, INC.					
12616	N	2019 ANNUAL LANDIA MIXER SERVICE	592.590.818.000	1,769.40	1,769.40
TOTAL VENDOR LANDI					1,769.40
VENDOR NAME: MCCracken PROPERTIES					
0407WGRH00-6	N	UB REFUND FOR ACCOUNT: 0407WGRH00-6	582.000.040.000	91.90	91.90
TOTAL VENDOR MCCRA					91.90
VENDOR NAME: MCMaster - CARR SUPPLY COMPANY					
89806546	N	ALUMINUM DISC/BUTYL RUBBER SHEET/HEX HE	592.590.726.000	110.81	110.81
TOTAL VENDOR MCMAS					110.81
VENDOR NAME: MICHIGAN LIBRARY ASSOCIATION					
3588	N	MLA MEMBERSHIP RENEWAL	271.790.815.000	366.46	366.46
TOTAL VENDOR MICHI					366.46
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20190402STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	34,096.55	34,096.55
20190326STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	28,275.62	28,275.62
20190319STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	35,430.28	35,430.28
20190409STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	83,608.48	83,608.48
TOTAL VENDOR MICHI					181,410.93
VENDOR NAME: MICROSOFT ONLINE					
E0200700F2	Y	MICROSOFT	101.265.801.000	30.24	112.00
			205.301.801.000	61.60	
			582.582.801.000	6.72	
			592.591.801.000	13.44	
E020070MNQ	Y	MICROSOFT 360	101.265.801.000	86.67	380.00
			205.301.801.000	80.00	
			101.371.801.000	40.00	
			101.257.801.000	20.00	
			271.790.801.000	20.00	
			582.582.801.000	35.67	
			592.590.801.000	36.33	
			592.592.801.000	6.00	
			592.591.801.000	15.66	
			596.596.801.000	22.34	
			661.442.801.000	17.33	

USE
 PURCHASING
 CARD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICROSOFT ONLINE				
TOTAL VENDOR MICRO				492.00
VENDOR NAME: MID-MICHIGAN PEST CONTROL INC. 63276	N QUARTERLY SERVICE	101.265.818.000	325.00	325.00
TOTAL VENDOR MID-M				325.00
VENDOR NAME: MID-MICHIGAN SECURITY SYSTEMS 11469	N YEARLY ALARM MONITORING-PRISON PUMP STA	592.890.818.000	120.00	120.00
11470	N YEARLY ALARM MONITORING-UNITION PUMP ST	592.590.818.000	120.00	120.00
TOTAL VENDOR MID-M				240.00
VENDOR NAME: MILLER MASONRY & CONCRETE 03062019	N 1/2 DOWN LABOR AND MATERIALS ON MASONRY	101.758.970.000.0053	1,890.00	1,890.00
TOTAL VENDOR MILLE				1,890.00
VENDOR NAME: MISCELLANEOUS RESTAURANTS-TRAVEL 085314	Y DINNER DURING MML CONFERENCE	101.101.860.000	208.15	208.15
619	Y BEVERAGES DURING MML CONFERENCE	101.101.860.000	10.22	10.22
00000029	Y FOOD DURING MML CONFERENCE STAY	101.101.860.000	98.36	98.36
TOTAL VENDOR MISCE				316.73
VENDOR NAME: MMID-STATE ASBESTOS REMOVAL 6625	N ABATE AND DISPOSE OF ASBESTOS-POOL HOUS	101.758.970.000.0053	3,700.00	3,700.00
TOTAL VENDOR MMID-				3,700.00
VENDOR NAME: MUNICIPAL SUPPLY COMPANY INV75240	N ALUM DUCT CAP (CAM LOCK)	101.441.726.000	34.20	34.20
TOTAL VENDOR MUNIC				34.20
VENDOR NAME: NORTHERN SAFETY CO INC 903392881/10137952	N COFFEE FILTERS/TYLENOL/SUNSCREEN	592.590.726.000	122.54	122.54
TOTAL VENDOR NORTH				122.54
VENDOR NAME: PARAGON LABORATORIES, INC 203070	N EPA 200.8/TRIP CHARGE	592.590.818.000	153.00	153.00
203723	N EPA 200.8	592.590.818.000	153.00	153.00
TOTAL VENDOR PARAG				306.00
VENDOR NAME: PETER'S HARDWARE A146604	N PAPER TOWEL RACK/PAINT/SHELF BRACKETS/A	582.582.726.000	82.50	82.50
A14660	N WD-40/BRAKE CLEANER/SILICONE/COMPASS	592.590.930.000	48.00	48.00
A146614	N POP RIVET TOOL	101.441.726.000	35.00	35.00
A146203	N SNAPS/LENS CLEANER/NUTS/AIR SPRAY/FOAM	582.582.726.000	61.00	61.00
A146697	N SPRAY FOAM-POOL HOUSE PROJECT	101.758.970.000.0053	10.00	10.00
A146694	N SWEEPER PART	661.442.930.000.9067	5.40	5.40
A146781	N WEED WACKER SPARK PLUG/VACTOR HOSE	661.442.726.000	2.00	12.00
		661.442.930.000.9050	10.00	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: PETER'S HARDWARE					
A146782	N	BROOM/SHOVEL	101.441.726.000	65.00	65.00
A146858	N	GAUGES	661.442.726.000	40.00	40.00
A146783	N	CAR FRESHNER	661.442.726.000	6.00	6.00
A146831	N	KEYS FOR DPW	101.441.726.000	17.00	17.00
A146841	N	MARKING PAINT	592.592.726.000	40.00	40.00
A146874	N	BRASS VALVE/ANTI RUST #50	661.442.930.000.9050	30.00	30.00
TOTAL VENDOR PETER					451.90
VENDOR NAME: PINE RIVER AUTOMOTIVE					
10184-703873	N	AIR CHUCKS	101.276.726.000	5.38	5.38
10184-703432	N	BLACK SILICONE	101.441.726.000	5.39	5.39
10184-703426	N	OIL FILTERS	661.442.930.000.9024	8.10	16.20
			661.442.930.000.9063	8.10	
10184-702551	N	GREASE	661.442.726.000	37.90	37.90
10184-702550	N	WASHER SOLVENT/BLUE GREASE/BRAKLEEN CHL	661.442.726.000	69.20	69.20
10184-701777	N	LIGHTING STRIPS	661.442.930.000.9050	71.00	71.00
10184-702237	N	TOOL BOX ORGANIZERS	661.442.726.000	23.38	23.38
TOTAL VENDOR PINE					228.45
VENDOR NAME: POWER LINE SUPPLY					
56349143	N	GLOVES/TESTING SLEEVES	582.582.726.000	116.50	116.50
TOTAL VENDOR POWER					116.50
VENDOR NAME: QUILL CORPORATION					
5887379	N	COFFEE	101.265.726.000	124.96	124.96
TOTAL VENDOR QUILL					124.96
VENDOR NAME: RADISSON HOTEL LANSING					
46640417	Y	LODGING FOR MML CONFERENCE-KUBIN/CHURCH	101.101.860.000	603.92	603.92
46640635	Y	LODGING MML CONFERENCE-RISDON	101.101.860.000	147.98	147.98
46640636	Y	LODGING FOR MML CONFERENCE-REED	101.101.860.000	147.98	147.98
708	Y	FOOD DURING CONFERENCE STAY	101.101.860.000	20.43	20.43
TOTAL VENDOR RADIS					920.31
VENDOR NAME: REPUBLIC SERVICES #239					
0239-002380727	N	DUMPSTER SERVICE-MARCH 2019	596.596.818.000	12,632.88	12,632.88
0239-002382651	N	DUMPSTER SERVICE-MARCH 2019	592.590.818.000	281.23	561.96
			592.890.818.000	280.73	
TOTAL VENDOR REPUB					13,194.84
VENDOR NAME: RISDON KEITH					
03212019	N	PARKING FEES FOR CAP CONFERENCE	101.441.860.000	30.00	30.00
TOTAL VENDOR RISDO					30.00
VENDOR NAME: SCOTLAND OIL COMPANY, INC					
M98685	N	DIESEL FUEL FOR SWEEPER	661.442.730.000.9067	292.81	292.81

USE
 PURCHASING
 CARD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: SCOTLAND OIL COMPANY, INC				
TOTAL VENDOR SCOTL				292.81
VENDOR NAME: SELF SERVE LUMBER COMPANY				
201723	N	LUMBER FOR POOL HOUSE	101.758.970.000.0053	25.47
201264	N	POOL HOUSE SUPPLIES	101.758.970.000.0053	52.97
TOTAL VENDOR SELF				78.44
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
4311-8	N	PAINT-CEMETARY	101.276.726.000	47.26
TOTAL VENDOR SHERW				47.26
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST				
04012019	N	UTILITIES FEB/MAR 2019	101.265.920.000	1,750.92
			101.276.920.000	318.49
			592.590.920.000	7,298.98
			248.728.920.000	52.00
			271.790.920.000	387.47
			101.441.920.000	612.45
			582.582.920.000	1,924.06
			592.590.923.000	3,001.07
			101.770.920.000	286.56
			582.582.926.000	2,339.97
			592.591.920.000	906.38
			101.770.920.000	53.21
			101.758.920.000	207.28
			582.582.926.000	1,365.98
			592.591.923.000	1,419.67
TOTAL VENDOR ST. L				21,924.49
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST				
03242019	N	GROSS WAGES AND BENEFITS ENDING 03/24/1	101.000.001.056	108,414.17
MARCH2019	N	ADDITIONAL MERS	101.000.001.056	36,580.31
04072019	N	GROSS WAGES ENDING 04/07/19	101.000.001.056	106,026.70
TOTAL VENDOR ST. L				251,021.18
VENDOR NAME: STATE OF MICHIGAN				
04022019	N	SALES TAX MARCH 2019	582.000.228.023	8,080.15
04082019	N	PA FUNDS MARCH 2019	582.000.228.024	1,820.03
TOTAL VENDOR STATE				9,900.18
VENDOR NAME: STEVE'S CLEANING SERVICE				
MARCH2019	N	MARCH CLEANING 2019	271.790.818.000	405.00
TOTAL VENDOR STEVE				405.00
VENDOR NAME: SURESHINE AUTO DETAILING LLC				

USE
 PURCHASING
 CARD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: SURESHINE AUTO DETAILING LLC			
866218	N REMOVE OVERSPRAY, BUFF, POLISH #28 AND	661.442.930.000.9028 300.00	600.00
		661.442.930.000.9062 300.00	
TOTAL VENDOR SURES			600.00
VENDOR NAME: THE BAKERS DOZEN			
4	Y FOOD DURING VAC TRUCK TRAINING	101.441.726.000 62.28	62.28
001167	Y COOKIES FOR BOARD OF REVIEW +.25 FEE	101.257.726.000 6.25	6.25
001175	Y DONUTS FOR VAC TRUCK TRAINING	101.441.726.000 31.80	31.80
TOTAL VENDOR THE B			100.33
VENDOR NAME: THE SHOP GRAPHICS AND DESIGN			
206	N SHIRTS-DORI FOSTER	101.371.726.000 84.00	84.00
TOTAL VENDOR THE S			84.00
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE			
04012019	N BACKGROUND CHECKS	205.301.801.000 50.00	50.00
TOTAL VENDOR TRANS			50.00
VENDOR NAME: TREETOPS RESORT			
03312019	Y LODGING-MIKE PARSNS	582.582.860.000 114.69	114.69
TOTAL VENDOR TREET			114.69
VENDOR NAME: TRIVALENT GROUP, INC.			
MS91689	N SAFEVAULT BACKUP	101.265.818.000 444.07	634.38
		582.582.818.000 63.44	
		101.441.818.000 63.44	
		592.591.818.000 63.43	
MS91688	N FOUNDATIONS MONITORING AND FRAMEWORK	101.265.801.000 567.10	3,150.56
		205.301.801.000 472.59	
		582.582.801.000 567.10	
		592.590.801.000 567.10	
		592.591.801.000 567.10	
		596.596.801.000 136.53	
		661.442.801.000 136.52	
		271.790.801.000 136.52	
TOTAL VENDOR TRIVA			3,784.94
VENDOR NAME: TWIN CITY LANDSCAPE INC			
226679	N PRE-M AND FERTILIZATION	101.770.818.000 38.00	38.00
226693	N PRE M AND FERTILIZER-LEPPIEN PARK	101.770.818.000 115.00	115.00
226833	N MULCH AT POINT PARK	101.770.818.000 335.00	335.00
226819	N PRUNING- DOWNTOWN STREETS	202.490.818.000 875.00	875.00
TOTAL VENDOR TWIN			1,363.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: U.S. POST OFFICE					
302	Y	POSTAGE FOR WWTP PRIMARY CLARIFIER BYPA	592.590.729.000	10.55	10.55
TOTAL VENDOR U.S.					10.55
VENDOR NAME: UNITED STATES OF AMERICA					
03012019	N	LOAN CITY HALL	101.906.995.000	26,525.32	26,525.32
TOTAL VENDOR UNITE					26,525.32
VENDOR NAME: USPS					
04082019	N	POSTAGE FOR NEOPOST POC #8044864	101.265.729.000	250.00	1,000.00
			592.590.729.000	250.00	
			592.591.729.000	250.00	
			582.582.729.000	250.00	
TOTAL VENDOR USPS					1,000.00
VENDOR NAME: UTILITY FINANCIAL SOLUTIONS					
20506UFS	N	ELECTRICAL RATE STUDY	582.582.818.018	5,241.59	5,241.59
TOTAL VENDOR UTILI					5,241.59
VENDOR NAME: VERIZON WIRELESS					
9826304599	N	CELL PHONE CHARGES	205.301.850.000	110.52	370.09
			101.172.850.000	40.01	
			101.257.850.000	40.01	
			582.582.850.000	55.26	
			101.172.850.000	55.26	
			205.301.850.000	48.84	
			101.371.850.000	20.19	
TOTAL VENDOR VERIZ					370.09
VENDOR NAME: WINN TELECOM					
DPW-MAR 2019	N	TELEPHONE SERVICE-MARCH 2019	101.441.850.000	149.85	149.85
LIBRARY-MAR 2019	N	TELEPHONE SERVICE MARCH 2019	271.790.850.000	114.34	114.34
POOL-MAR 2019	N	TELEPHONE-POOL 2019	101.758.850.000	51.06	51.06
BAR-MAR 2019	N	TELEPHONE SERVICE BAR SCREEN	592.890.850.001	56.27	104.17
			592.590.850.000	47.90	
ELEC MAR 2019					
04012019	N	TELEPHONE SERVICE-ELECTRIC	582.582.850.000	186.77	186.77
		TELEPHONE SERVICE-WATER/WASTE WATER	592.590.850.000	161.92	365.02
			592.591.850.000	203.10	

04/12/2019 08:33 AM
User: JAMIE
DB: St Louis

COUNCIL APPROVAL FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 04/16/2019 - 04/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: WINN TELECOM					
MAR2019	N	MARCH 2019 SWITCHBOARD TELEPHONE SERVIC	101.172.850.000	76.23	531.24
			101.257.850.000	20.22	
			101.260.850.000	18.69	
			101.265.850.000	239.08	
			205.301.850.000	118.96	
			101.371.850.000	37.02	
			101.728.850.000	21.04	
TOTAL VENDOR WINN					1,502.45
GRAND TOTAL:					631,849.63

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

MONTHLY REPORTS

BUILDING INSPECTOR/CODE ENFORCEMENT REPORT:

Enclosed
 Not Available

CEMETERY REPORT:

Enclosed
 No Activity
 Not Available

DEPARTMENT OF PUBLIC WORKS:

Enclosed
 Not Available

DOWNTOWN DEVELOPMENT AUTHORITY:

Enclosed
 Not Available

ELECTRIC DEPARTMENT REPORT:

Enclosed
 Not Available

FINANCE DEPARTMENT REPORT:

Enclosed
 Not Available

POLICE DEPARTMENT REPORT:

Enclosed
 Not Available

PUBLIC SERVICES DIRECTOR REPORT:

Enclosed
 Not Available

WATER & SEWER REPORT:

Enclosed
 Not Available

TO: Mayor and City Council Members

FROM: Dori Foster - Building Department

Building

Date Issue	Permit #	Parcel Number	Type	Finaled	Job Address
03/25/19	PB190007	53-650-130-10	Res. Add/Alter/Repair		513 S CLINTON ST

Zoning

Date Issue	Permit #	Parcel Number	Type	Finaled	Job Address
03/07/19	PZO01452	53-010-220-00	SIGN		115 W WASHINGTON
03/19/19	PZO01453	53-010-123-00	SIGN		119 N MILL ST

To: Mayor and City Council Members
From: Dori Foster

04/11/2019

Monthly Code Enforcement List

Date	Type	Address	Owner	Status
03/13/19	BLIGHT	523 BUTTERNUT ST	BUSCHLE BROCK T	IN VIOLATION
03/21/19	BLIGHT	516 W SAGINAW ST	WIGGINS RICHARD L & DON	IN VIOLATION

Total Enforcements **2**

History Register

Thursday, April 11, 2019

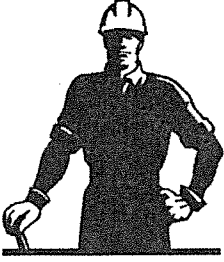
1/3

Plot String Created	Posted	Status Action	Due Date	Additional Information	Balance	Transaction Amount Fee Amount
OAKGROVE-07-19-118-4		SOLD			\$0.00	
03/29/19	03/29/19 10:37	Payment Posted		CM19-0000214		\$172.80
	Fondations		03/29/19			\$172.80
03/29/19	03/29/19 10:29	Plot Adjustment				\$172.80
	Fondations		03/29/19			\$172.80
OAKGROVE-07-20-118-1		SOLD			\$0.00	
03/29/19	03/29/19 10:37	Payment Posted		CM19-0000213		\$259.20
	Fondations		03/29/19			\$259.20
03/29/19	03/29/19 10:33	Plot Adjustment				\$259.20
	Fondations		03/29/19			\$259.20
OAKGROVE-07-20-119-3		SOLD			\$0.00	
04/08/19	04/08/19 03:39	Payment Posted		CM19-0000217		\$252.00
	Fondations		04/08/19			\$252.00
04/08/19	04/08/19 03:21	Plot Adjustment				\$252.00
	Fondations		04/08/19			\$252.00
OAKGROVE-09-141-003-1		SOLD			\$0.00	
04/11/19	04/11/19 10:34	Payment Posted		CM19-0000225		\$250.00
	Dis-Interment Fees		04/11/19			\$250.00
04/11/19	04/11/19 10:18	Plot Adjustment				\$250.00
	Dis-Interment Fees		04/11/19			\$250.00
OAKGROVE-10-L-038-3		SOLD			\$0.00	
04/11/19	04/11/19 10:16	Plot Adjustment				\$375.00
	Grave Opening Non		04/11/19			\$375.00
04/11/19	04/11/19 10:34	Payment Posted		CM19-0000224		\$375.00
	Grave Opening Non		04/11/19			\$375.00

Plot String Created	Posted	Status Action	Additional Information	Balance	Transaction Amount Fee Amount
Billing Item		Due Date			
OAKGROVE-12-N-059-1		SOLD		\$0.00	
03/29/19	03/29/19 10:35	Plot Adjustment			\$259.20
Fondations		03/29/19			\$259.20
03/29/19	03/29/19 10:37	Payment Posted	CM19-0000215		\$259.20
Fondations		03/29/19			\$259.20
OAKGROVE-13-R-049-2		SOLD		\$0.00	
04/09/19	04/09/19 03:35	Payment Posted	CM19-0000220		\$259.20
Fondations		04/09/19			\$259.20
04/09/19	04/09/19 03:32	Plot Adjustment			\$259.20
Fondations		04/09/19			\$259.20
OAKGROVE-15-15-029-1		SOLD		\$0.00	
03/25/19	03/25/19 09:00	Payment Posted	CM19-0000209		\$550.00
Grave Opening Winter		03/22/19			\$125.00
Grave Opening Res		03/22/19			\$425.00
03/22/19	03/22/19 11:08	Plot Adjustment			\$550.00
Grave Opening Winter		03/22/19			\$125.00
Grave Opening Res		03/22/19			\$425.00
OAKGROVE-16-T-114-2		SOLD		\$0.00	
04/09/19	04/09/19 03:35	Payment Posted	CM19-0000221		\$259.20
Fondations		04/09/19			\$259.20
04/09/19	04/09/19 03:20	Plot Adjustment			\$259.20
Fondations		04/09/19			\$259.20

History Transaction Summary by Fee

Fee Name	Adjusted Amounts	Receipted Amounts
Fondations	\$1,461.60	\$1,461.60
Dis-Interment Fees	\$250.00	\$250.00
Grave Opening Non	\$375.00	\$375.00
Grave Opening Winter	\$125.00	\$125.00
Grave Opening Res	\$425.00	\$425.00
	\$2,636.60	\$2,636.60



St. Louis Public Works

Monthly Report

April 9th, 2019

Removed residential yard waste and brush (heavy due to season)

Completed hazardous tree removals

Patched pot holes on streets

Graded gravel streets

Removed miscellaneous items and poured cement floor at pool bath house worked to coordinate contractors and estimates for City Manager

Solicited quotes for refinishing or covering beams at pool bath house and floor painting

Assisted Clerk with reports and documents for meetings

Continued SESC inspections and lot use monitoring at industrial park and reviewed SESC plans for Consumers on Maple Street and Velsicol site

Hired seasonal positions and scheduled physicals, assisted with paperwork and 3 seasonal employees began work April 5th.

Repaired sanitary sewer damage at 100 block of N. Main Street

Worked on final budget submissions

Assisted residents with questions and complaints

Marked Miss Digs and scheduled DPW staff for certification training (5 men completed certification test and passed)

Performed all DPW office duties and correspondence

Attended Parks committee meeting, Cemetery committee meeting and City council meetings.

Performed spring maintenance on trucks #54, #62, #28 and completed landscape trailer rehab

Completed shed rebuild from fire

Assisted Utilities Director by providing information for his needs on several projects

Worked with engineer and Contractor on Michigan Ave, Pine Street water main project (detour route)

Attended Manager's meeting

Began use of new Vactor truck, men are very happy with it, will schedule demonstration for interested council members

Worked on N Main paving project and sidewalk replacement project

Met with homeowner on drainage issue at Hazel and S. Mill Street

Did preliminary inspections for bridge repair at Leppien Park

Began Cemetery and Parks clean ups

Respectfully submitted by

Mark Abbott

Public Works Department

City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2018-2019

March 11-15:

Constant Contact e-newsletter
Dueling Pianos windup
Mitten meeting reminder, meeting, minutes, etc.
St. Louis Farmers Market sponsor work
Gratiot Downtown Art Expo project
Clark Station project
GREAT Grant project 36/4
Uptown Treasures Ribbon Cutting, connect with other businesses
Easter Egg Hunt work
Mitten Golf Outing prep
MEDC RRC Program progress
½ Day Sick Time
DDA meeting reminder and prep
Apartment project for downtown
Greater Gratiot Development monthly meeting

March 18-22:

2 ½ days Sick Time
GREAT Grant project
Gratiot Downtown Art Expo project
Clark Gas Station project
DDA work and prep for meeting 20/20
2019 St. Louis Promotional Brochures work
Easter Egg Hunt work
Fishing Derby work
Monthly Department Head meeting
City website updates
New Industrial Park signs installed

City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2018-2019

March 25-29:

Constant Contact e-newsletter
Gratiot Downtown Art Expo banner project
DDA work
GREAT Grant pool house work
Mitten Golf Outing prep
News & Views article
Downtown Prospects
½ Day Sick Time
Bakers Dozen work
½ Day Vacation Time
Fishing Derby work
Farmers Market grant application
½ Day Vacation Time

28/4/8

April 1-5:

Constant Contact e-newsletter
Mitten meeting reminder and prep
Gratiot Downtown Art Expo banners ordered
½ Day Sick Time
GREAT Grant Pool House work
Bakery building work
Mitten Golf Outing prep
Easter Egg Hunt prep
Downtown Trash Containers
One Day Vacation Time
Downtown apartment project
Clark Gas Station project
Farmers Market work
Downtown prospect

28/4/8

MONTHLY ELECTRIC RETAIL SALES

Customer Report

Billing Month **1-Apr**
Usage Month **1-21 to 2-20**

RESIDENTIAL CONSUMERS RATE "A"

	1618 Customers	
Total kWh	874,085 kWh	
Accounts Receivable	\$ 119,858.01	
Average Cost/kWh per Consumer	\$ 0.137124	

RURAL CONSUMERS RATE "A"

	64 Customers	
Total kWh	33,177 kWh	
Accounts Receivable	\$ 4,572.23	
Average Cost/kWh per Consumer	\$ 0.1378132	

RURAL CONSUMERS RATE "B"

	15	
Total kWh	35,671 kWh	
Account Receivable	\$ 5,591.81	
Average Cost/kWh per Consumer	\$ 0.1567607	

COMMERCIAL CONSUMERS RATE "B"

	257	
Total kWh	437,821 kWh	
Account Receivable	\$ 71,169.77	
Average Cost/kWh per Consumer	\$ 0.1625545	

COMMERCIAL CONSUMERS RATE "C"

	21	
Total kWh	812,258 kWh	
Accountable Receivable	\$ 94,662.53	
Average Cost/kWh per Consumer	\$ 0.1165424	

COMMERCIAL CONSUMERS RATE "D"

	2 Customers	CH2M	
Total kWh	580,800 kWh	0 kWh	
Accounts Receivable	\$ 65,711.25	\$ 487.61	
Average Cost/kWh per Consumer	\$ 0.1131392	\$ #DIV/0!	

TOTAL USAGE - TOTAL COST

	<u>BILLING MONTH</u>	<u>LAST MONTH</u>	<u>SAME MONTH LAST YEAR</u>
USAGE	2,773,812 kWh	3,324,197 kWh	3,068,078 kWh
REVENUE \$	\$ 362,053.21	\$ 423,768.18	\$ 385,786.60
	<u>Revenue per kWh</u>		<u>Wholesale Cost per kWh</u>
	\$ 0.130526		\$ 0.065210
	Wholesale (kWh)	2,961,651 kWh	
	Retail Sales (kWh)	2,773,812 kWh	

6.342374574 % LOSS

MUNICIPAL ELECTRIC UTILITY

MONTH OF: January 2019

PRODUCTION (KWH)		This Month	Last Month	Same Month Last Year	TO DATE	
					This Year	Last Year
Total Purchased Power	1.	3,376,371	3,186,149	3,308,104	27,247,754	22,155,008
Generation	2.	92,661	103,542	61,077	566,751	166,647
Station-Power Exciter	3.	2,846	3,109	2,647	18,013	6,517
Net Production	4.	3,466,186	3,286,582	3,366,534	27,796,492	22,315,138
Metered Consumption	5.	3,157,646	2,865,319	3,269,628	26,500,682	21,258,110
Line Loss	6.	308,540	421,263	96,906	1,295,810	1,057,028
Percent of Line Loss in Distribution		8.90%	12.82%	2.88%	4.66%	4.74%
Peak KVA (Billing Demand)		5,897	5,539	5,930	5,801	5,777
Cost Pre Purchased KWH		0.0648	0.0674	0.0693	0.0653	0.0646
Hydro-Generation (Hours)		744	744	357	4130	1267
NO. 5		0:00	0:00	357	188	1267
NO. 6		744	744	0:00	3942	0:00
DISTRIBUTION (KWH)						
Residential - Rate A	(1619) Customers	1,064,861	903,733	1,142,622	6,908,510	6,615,567
Rural - Rate A	(64) Customers	41,571	35,339	46,443	279,989	278,222
Secondary - Rate B	(206) Customers	358,478	335,313	374,604	2,475,030	2,362,252
Secondary - Rate C	(21) Customers	837,265	806,871	865,039	6,376,906	6,362,105
Secondary - Rate D	(3) Customers	670,800	624,600	655,200	9,267,000	4,453,200
Municipal Uses:						
Light Plant Usage		4,018	3,891	4,136	28,403	28,914
Lighting - City Buildings		14,880	12,080	14,952	112,404	115,011
Metered Street, Park & Alley Lights		15,137	14,982	15,523	103,485	103,283
Unmetered Street, Park & Alley Lights		2,025	1,895	2,053	13,340	13,427
Water Pumping		6,315	5,520	2,264	16,334	7,765
Swimming Pool		0	0	0	8,000	8,100
Christmas Decorations		25,096	0	25,164	25,096	25,164
Disposal Unit		98,560	104,400	106,943	772,246	777,332
Sewage Pumping Stations		18,640	16,695	14,685	113,939	107,768
Total Consumption (KWH)		3,157,646	2,865,319	3,269,628	26,500,682	21,258,110
WORK REPORT						
New Street Lights Installed		0	0	0	0	0
Street Lamps Replaced		3	4	3	19	8
Service Calls (After Hours)		2	3	2	13	11
Line Troubles		1	2	1	6	5
Customer Troubles		1	1	1	7	6
New Customer Services		0	0	0	0	0
Customer Services Modernized		0	0	0	0	0
New Transformer Location Installed		0	0	0	0	0
Transformer Location Enlarged		0	0	0	0	0
MAN HOURS WORKED						
Line Work - New		96	160	40	1280	978
Line Work - Maintenance		148	198	112	1568	1032
Building & Plant Maintenance		136	168	120	930	956
Vehicle Maintenance		40	30	32	312	226
Other Jobs (Christmas Decorations)		260	124	240	670	624
Total Manhours		680	680	544	4,760	3,816
Employed: Hourly Regular		5	5	4	5	4
Hourly Temporary		0	0	0	0	0

STREET LIGHTING & WATER PUMPING REPORT
MONTH OF: January 2019

NUMBER OF LAMPS	SIZE IN LUMENS	COST EACH PER MONTH	TOTAL COST	
			MONTH	YEAR
309 100HPS	100	\$ 6.02	\$ 1,860.18	\$13,021.26
45 400HPS	400	8.71	391.95	2,743.65
97 250HPS	250	7.42	719.74	5,038.18
ALL AT 0.0526				
TOTAL COSTS OF ALL LAMPS FOR THE MONTH			\$ 2,971.87	\$ 20,803.09

KILOWATT HOURS

CONSUMED		COST PER KILOWATT HOUR	TOTAL COST	
MONTH	YEAR		MONTH	YEAR
6,315	16,334	Water Pumping		
		0.0907	\$ 572.77	\$ 1,481.49
98,560	772,246	Sewage Pumping		
		0.0907	\$ 8,939.39	\$ 70,042.71
0	0	Softball Field Lights		
		0.0907	\$ -	\$ -
0	0	Ice Skating Rinks		
		0.0907	\$ -	\$ -
0	0	Decorations & Other		
		0.0907	\$ -	\$ -

Submitted By: Mike Parsons
Electric Utility Foreman

**ST. LOUIS POLICE DEPARTMENT
MONTHLY CITY COUNCIL REPORT
03-01-2019 THROUGH 03-31-2019**

MEETINGS ATTENDED:

- City of St. Louis city council meeting
- City of St. Louis monthly department managers meeting
- Gratiot County Chiefs of Police and detectives monthly meeting
- Middle of the Mitten Association meeting
- Gratiot County Substance Abuse Coalition Monthly meeting
- Gratiot County Community Foundation Board of Directors monthly meeting
- Gratiot County Central Dispatch Authority Board meeting
- Gratiot-Isabelle RESD School Threat Assessment meeting
- Delta Police Training Consortium Board of Directors meeting.
- Gratiot County Central Dispatch Authority Tech sub-committee meeting.

TRAINING:

- 3/18/19 – 3/21/19 Ofc. Bahlke attended the MSP Standardized Field Sobriety Test Instructor school. The purpose of this 40-hour course is to train instructors to increase an officer's ability to observe, identify, and articulate the signs of impairment related to drugs, alcohol or a combination of both. Participants must be SFST certified to attend. This course is designed for police officers who have successfully completed IACP-NHTSA approved SFST training. Ofc. Bahlke is now certified to teach the SFST program in the State of Michigan. Ofc. Bahlke and Sgt. Drury (Alma PD) have already scheduled an SFST refresher course for Gratiot County law enforcement officers to take place in April.

MISC:

- 03-07-2019 I did a presentation on Naloxone (Narcan) for the Gratiot County Substance Abuse Coalition (GCSAC) as part of the GCSAC Monthly free Lunch and Learn series. The event was well attended.
- 03-08-2019 Ofc. Rugenstein read to Carrie Knause Elementary students as part of "March is Reading Month."
- 03-13-2019 The St. Louis Police Department has partnered with CARFAX. The St. Louis Police Department is now sharing traffic crash reports with CARFAX. People involved in traffic crashes now have several options to obtain UD10 Traffic Crash reports. They (or their insurance agent) can come to the St. Louis Police Department (\$5 per report), go to the State of Michigan online Traffic Crash Purchasing System (<http://www.michigan.gov/msp>) which is \$10 per report and now they can also go to <https://crashdocs.org> to obtain copies of police traffic crash reports for \$5.00. The benefits from this partnership with CARFAX:
 - The people pay the same price for obtaining a report as if they came to our office.
 - CARFAX uses the traffic crash information to provide vehicle history to consumers

- The police department gets free access to investigative tools provided by CARFAX to help solve crimes.
- 03-19-2019 I had two requests from the St. Louis Middle School and the Breckenridge Middle School to conduct an Internet Safety course to 8th graders at both schools. The Breckenridge schools' program was done on 03/19. I will be scheduling the St. Louis Programs for April/May.
- 03-21-2019 I had a request from the St. Louis Middle School Principal to teach a course on Sexual Harassment to the 7th/8th grade classes.
- 03-18-2019 Sgt. Forshee partnered with the Gratiot County Substance Abuse Coalition to conduct the annual spring Alcohol compliance checks of several businesses that sell alcoholic beverages in the City of St. Louis. All businesses passed. This is a countywide event that occurs each year. Last year the Marathon Gas station was recognized and given a plaque for repeatedly passing the compliance checks.

Respectfully submitted,

Richard Ramereiz Jr.
Chief of Police.

City Of St. Louis

Police Department Monthly Report

	Mar-19 <u>CURRENT</u> <u>MONTH</u>	Feb-19 <u>PREVIOUS</u> <u>MONTH</u>	YEAR TO DATE	
			<u>CURRENT</u>	<u>PREVIOUS</u>
TRAFFIC				
Traffic Stops	96	100	268	431
Verbal Warnings	80	90	228	367
Civil Infractions	14	9	36	64
Misdemeanor Citations	7	4	17	20
Accidents	4	14	32	25
TOTAL CITATIONS	21	13	53	84
ARRESTS				
Traffic	6	4	17	15
Criminal	6	9	19	43
Juvenile	3	1	4	2
COMPLAINTS				
Criminal	40	47	136	102
Non-Criminal	63	57	175	184
ASSIST OTHER AGENCY	24	22	77	55
VEHICLE USE				
Miles driven	4894	3851	12419	14503
Fuel (gallons)	558	480	1531	1610
COURT				
Processing	30	28	80	125
Hearings (Testimonial)	2	2	12	41
OTHER ACTIVITY				
Foot Patrol (hours)	28	25	71	91
Liquor Inspections (hours)	0	1	2	12

MARCH 2019		
Month End Totals		
Total Ordinance Violations Issued	0	
42-4		Loud Noise Violation
42-33		Violation of Curfew
B-171		Dog at large
B-172		Noise from vehicle
B-173		Inoperable Vehicle
B-173		Blight
B-174		Barking Dog
B-175		MIP-Tobacco
B-176		Noxious Weeds
B-226/169		Fireworks
Sec 10-1		Farm Animals
B-219N		No ORV Sticker/Helmet
Sec 14-6		Fail to have Renters Inspection
Total \$ Paid @ Police Department	\$0.00	DISMISSED -
Total \$ Turned over to City Hall	\$0.00	OUTSTANDING - 1
Total Turned over to Dist. Court		
Total Parking Violations Issued	1	OUTSTANDING -
		DISMISSED -
Total \$ paid @ Police Department	\$25.00	
Total \$ Turned Over to City Hall	\$25.00	
Total Turned Over to District Court		
	TOTAL \$ Turned Over to City Hall Ordinance Viol. \$00.00 Parking Viol. <u> 25.00</u> TOTAL \$25.00	

Money Turned Over To City Hall	#	MONTH
DATE 2019		MARCH
Accident Reports	5	\$25.00
Police Reports	2	\$16.00
PBT		
SOR Fees	7	\$350.00
OTHER solicitor fees		
restitution	1	\$37.00
Total Amt Turned over To City		\$428.00



Type Total Report

Print Date: 01-Apr-19

Print Time: 08:00:06

User Name: eclerc

Incidents Created From: 01-Mar-19 00:00:00 To: 31-Mar-19 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

Unit Org	Event	Event Description	Type Count
St Louis Police Dept	911HU	911 HANG UP/911 ONLY PHONE	1
St Louis Police Dept	911INV	911 INVESTIGATION	3
St Louis Police Dept	ACCOR	ACCIDENT OFF ROAD PARKING LOT PRIVATE PROPERTY	1
St Louis Police Dept	ACCPDA	ACCIDENT PDA	3
St Louis Police Dept	ALRMHO	HOLD UP ALARM	1
St Louis Police Dept	ALRMIN	INTRUSION ALARM	6
St Louis Police Dept	ALRMLI	LIFELINE ALARM	3
St Louis Police Dept	AMB	AMBULANCE CALL-EMS ONLY	6
St Louis Police Dept	ASSTG	GENERAL ASSIST	2
St Louis Police Dept	ASSTMA	MOTORIST ASSIST	2
St Louis Police Dept	ASSTPD	ASSIST-OTHER PD AND COUNTIES	4
St Louis Police Dept	BOL	RECKLESS/CARELESS DRIVING	1
St Louis Police Dept	BREAKATT	BREAK AND ENTER ATTEMPT B AND E	1
St Louis Police Dept	CIVIL	CIVIL COMP/CIVIL STANDBY	10
St Louis Police Dept	DISORD	DISORDERLY/UNWANTED PERSON	1
St Louis Police Dept	DOA	DEAD BODY	1
St Louis Police Dept	DOG	BARKING/BITE/UNLIC/VICIOUS/LOOSE DOG	9
St Louis Police Dept	DOMESTIC	DOMESTIC VIOLENCE/ASSAULT	4
St Louis Police Dept	DOOR	OPEN DOOR/WINDOW	3
St Louis Police Dept	DRILL	MOCK DISASTER DRILL	1
St Louis Police Dept	DWLS/OWLS	DRIVING WHILE LICENSE SUSPENDED/NO VALID OPS/NEVER APP	2
St Louis Police Dept	FAMD	FAMILT DISPUTE / NOT DOM	2
St Louis Police Dept	FIGHT	FIGHT IN PROGRESS	1
St Louis Police Dept	FIREDDUMP	DUMPSTER FIRE	1
St Louis Police Dept	FIREINVEST	FIRE INVESTIGATION	1
St Louis Police Dept	FIRESTRUCTURE	STRUCTURE FIRE	1
St Louis Police Dept	FOUND	FOUND PROPERTY	1
St Louis Police Dept	FRAUD	FRAUD/SCAM	1
St Louis Police Dept	HARASS	HARASSMENT/THREATS	3

For Official Use Only



Type Total Report

Print Date: 01-Apr-19

Print Time: 08:00:06

User Name: eclerc

Incidents Created From: 01-Mar-19 00:00:00 To: 31-Mar-19 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

Unit Org	Event	Event Description	Type Count
St Louis Police Dept	INTOX	INTOXICATED SUBJECT	1
St Louis Police Dept	INVEST	INVESTIGATION/FOLLOW UP	28
St Louis Police Dept	JUV	JUVENILE COMPLAINT OR TRANSPORT	8
St Louis Police Dept	LARC	LARCENY/THEFT	1
St Louis Police Dept	LITTER	LITTERING/ILLEGAL DUMPING	1
St Louis Police Dept	MDOP	DESTRUCTION OF PROPERTY	3
St Louis Police Dept	MENTAL	MENTAL HEALTH ISSUE	1
St Louis Police Dept	NOISE	LOUD NOISE/MUSIC	2
St Louis Police Dept	OTHER	MIS COMP/UNDEFINED	1
St Louis Police Dept	PAPER	PAPER SERVICE	1
St Louis Police Dept	PROBV	PROBATION VIOLATION	1
St Louis Police Dept	PRPISN	PROPERTY INSPECTION	40
St Louis Police Dept	RESCUE	RESCUE CALL	11
St Louis Police Dept	SCHOOL	SCHOOL DETAIL/LIASON	9
St Louis Police Dept	SORCHK	SEX OFFENDER CHECKS	1
St Louis Police Dept	SPCEVT	SPECIAL EVENT/ASSIGNMENT	2
St Louis Police Dept	SUICIDATT	SUICIDE-ATTEMPTED	5
St Louis Police Dept	SUSP	SUSPICIOUS SITUATION/PERSON/VEHICLE	18
St Louis Police Dept	TEST	911 TEST CALL ONLY	4
St Louis Police Dept	TRAHAZ	TRAFFIC HAZARD	2
St Louis Police Dept	TRESPASS	TRESPASSING/UNWANTED	1
St Louis Police Dept	TS	TRAFFIC STOP	104
St Louis Police Dept	WARRANT	WARRANT PICKUP	5
St Louis Police Dept	WELFARE	WELFARE CHECK	5

Type Count -St Louis Police Dept: 331

Total Incidents: 331

Keith W Risdon, PE
Director of Public Services

Monthly Report

March 2019 – April 2019

- City Council Meetings and preparation
- Planning Commission meeting
- Solid Waste Authority meeting - Alma
- GAWA meeting in Alma and preparation
- Cemetery Committee Meeting
- County GIS Authority meeting – Pine River Township
- Meeting with Mark Latsch, Spicer Group, to review and discuss FY 2022 MDOT Critical Bridge Funding and Preventative Maintenance – Scour Critical measures for application. Prepare resolution for Council action
- Meeting with Pastor Gregory about “I Love My City” ideas for May 5
- CAPCON – MML Conference in Lansing
- Continuing to work on various pool bathhouse interior modification ideas. In-house design meetings
- Pine St – Michigan Ave. water main extension – Pre-Con meeting scheduling. Misc. discussion with contractor and engineer
- MDOT TEDF Category B funding application submittal
- Primary Clarifier By-Pass Pre-Con meeting
- Conference Call on Electric Cost of Service study. Review latest Rate Design & PCA discussion
- Work on CIP and FY2019/2020 capital projects
- Review CMS Energy plans for replacement of Maple Street gas line prior to City reconstruction and Valve Station on Hazel Street. Review Rowe site plan for new structure at Hazel Street valve station for Planning Commission. Reviewing Spicer Maple Street plan in vicinity of this project to see about possible changes in Spicer project to improve drainage in this area
- Work on APA revisions and provide materials for submittal by March 21 deadline per latest MDEQ review
- Drainage structure problem investigation for Greenland Apartments – Private so passed on to facility owner
- Assist on site inspection of Apex Marine SESC issues with Mark and latest SESC letter to Apex
- Inspect pavement and lawn damage at Standard Building with Mike. Appears loading and unloading operations by neighboring facility (Apex Marine) caused this damage. Apex has been notified

- Coordinated with DPW and Water Dept personnel on sewer and water repairs by residents at 605 W. Washington, 635 Corinth and 1025 Michigan Avenue
- Water meter (4") problems at Evergreen Village Mobile Home Park. Discussed with Brian and Greg regarding meter and meter vault needs. Assemble sketch and researched meter, vault and valve solutions
- Water Main break on Locust Court near Central on March 20th. Radial break in line due to a portion of the pipe being supported on a "block" in lieu of sand bedding. Assume this situation occurred when service tap was installed years ago.
- Metering and mechanical issues with Prison Pump station. Requested Spicer updated cost proposal for pump station reconstruction. Requested RS Technical cost proposal for new electronics software and SCADA system. Review previous MDOC contracts for participation issues. Discussing previous design and ongoing issues with Spicer Group
- Coordinate with DPW for sanitary repair on N. Mill Street by Wards Excavating
- Review Spicer's Maple Street Reconstruction plans and specifications. Review issues with Spicer and DPW. Review QA/QC issues with Spicer
- Meeting with Spicer Group to discuss staffing of City projects, deliverables and communications
- Review LSR and Recycling webinars
- Request and review Spicer GIS proposal to incorporate City water system into ARCGIS and Cartegraph platforms. FY 19/20 Budget request

ADMINISTRATIVE WORK

- Review time sheets weekly
- Work on Sampling pool for lead and copper testing this summer.
- Assist my departments with manpower and workload issues which may arise
- Review vendor billings
- Work on Electric Dept monthly report, possibly modify report, discussed with Mike (summer project)
- Work on Water Dept monthly reports
- Review water purchase vs sewer treatment monthly to track I&I issues
- Track water purchase vs water sold for loss calculations
- Continuing to research funding options and possibilities for City projects.
- Studying SESC Manual for 2019 certification testing

WATER LOSS REPORT - 2019

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,873,200	20,487,200	2	150,000	0	1.85	0
February	19,586,000	19,540,400	1	150,000	0	0.23	20,000
March	20,619,600	17,006,200	1	150,000	0	17.52	4000
April				150,000	0		
May				150,000			
June				150,000			
July				150,000			
August				150,000			
September				150,000			
October				150,000	0		
November				150,000	0		
December				150,000	0		
	61,078,800	57,033,800	4	1,800,000	0	6.62	24000

Line 18 % Loss is just purchased and billed

1 - Service Line leak (Feb)

WATER LOSS REPORT - 2018

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	22,759,300	22,086,900	4	150,000	0	2.27	6000
February	19,476,000	20,036,800	1	150,000	0	-3.67	4500
March	22,068,200	16,979,800	0	150,000	0	22.36	3200
April	21,394,900	22,361,300	0	150,000	0	-5.23	2550
May *	23,035,400	<u>22,942,500</u>	0	150,000	5,000	-0.28	7500
June **	24,873,500	<u>21,653,400</u>	1	150,000	5,000	12.32	5000
July	24,871,300	23,653,200	0	150,000	5,000	4.24	14,000
August	23,744,330	22,461,100	0	150,000	5,000	4.76	2250
September	22,109,500	22,425,300	1	150,000	5,000	-2.13	5000
October	22,563,600	20,619,500	1	150,000	0	7.91	10,000
November	20,733,700	20,372,300	0	150,000	0	1.01	2900
December	20,192,900	17,674,400	4	150,000	0	11.72	1200
	267,822,630	253,266,500	12	1,800,000	25,000	5.43	64100

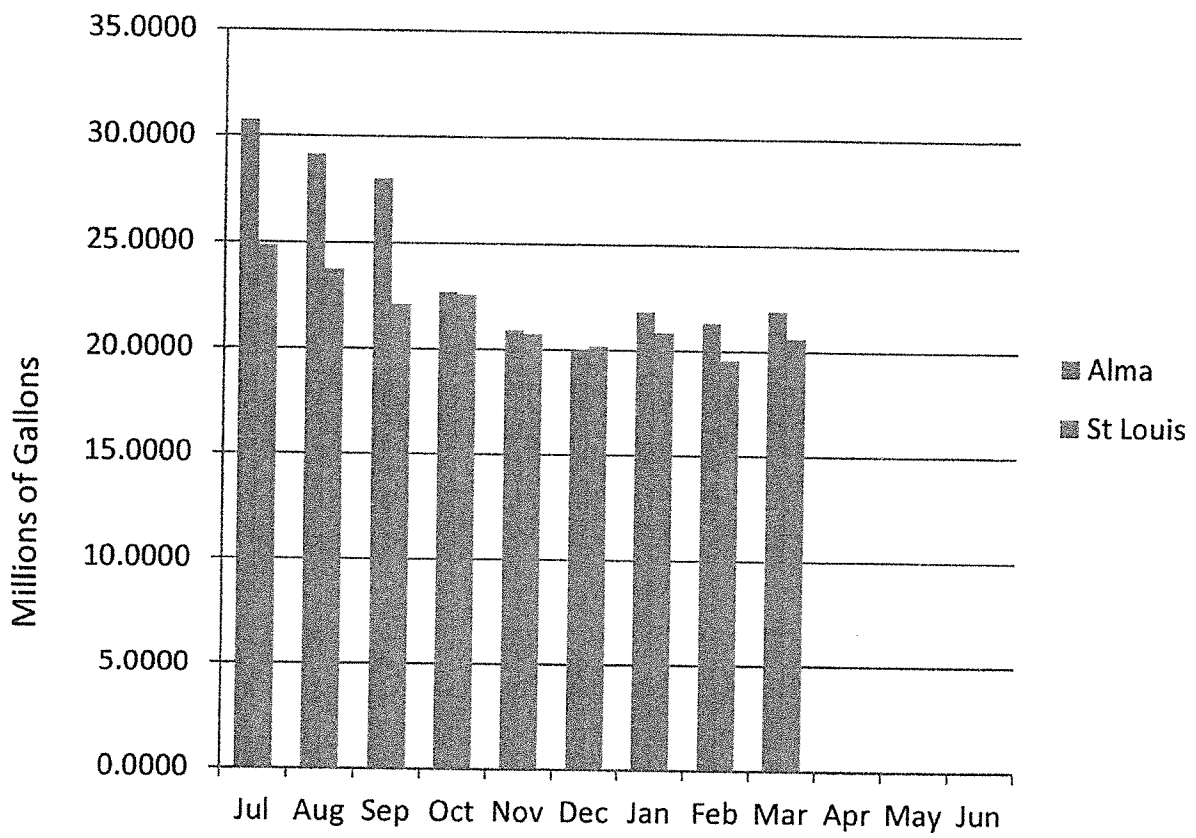
Line 18 % Loss is just purchased and billed

Dec Leaks are Services lines

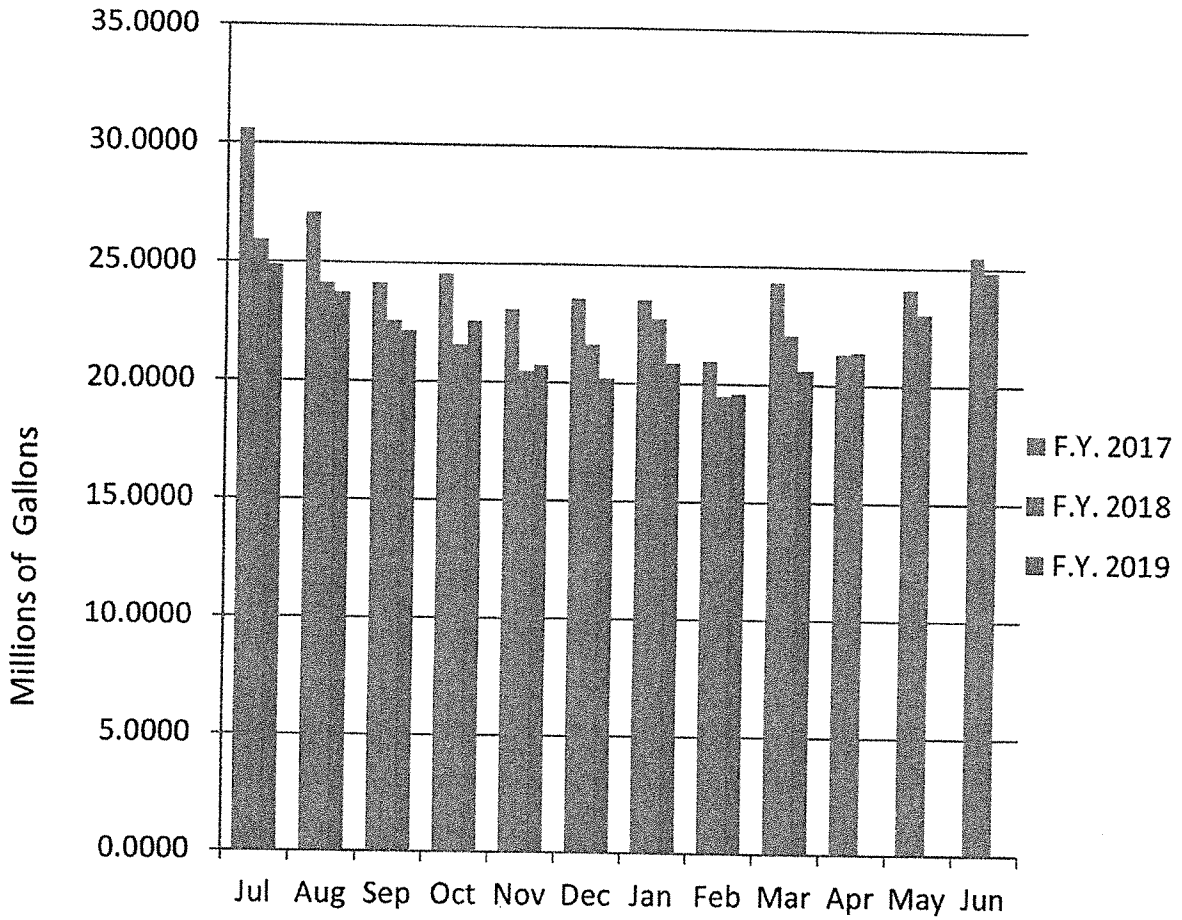
*ESTIMATED
** ADJUSTED

GAWA Water Production/Consumption Records - F.Y. 2019							
	Water Authority Plant Production			St. Louis Water Consumption		Alma Water Consumption	
	Water Pumpage (MG)	Internal Consumption (MG)	Water Production (MG)	Meter No. 1 (MG) Cheesman	Meter No. 2 (MG) Michigan	Total Consumption (MG)	Total Consumption (MG)
Jul	58.663	3.029	55.634200	14.0028	10.8685	24.8713	30.7629
Aug	56.064	3.173	52.891200	11.8514	11.8919	23.7433	29.1479
Sep	47.421	-2.729	50.150700	11.2347	10.8748	22.1095	28.0412
Oct	47.775	2.535	45.240700	10.7673	11.7963	22.5636	22.6771
Nov	44.444	2.791	41.652800	9.8779	10.8558	20.7337	20.9191
Dec	42.682	2.443	40.238600	8.3443	11.8486	20.1929	20.0457
Jan	45.381	2.643	42.737300	9.0469	11.8263	20.8732	21.8641
Feb	43.868	2.946	40.922300	8.2147	11.3713	19.5860	21.3363
Mar	45.784	3.249	42.535500	8.5241	12.0955	20.6196	21.9159
Apr	0.000	0.000				0.0000	0.0000
May	0.000	0.000				0.0000	0.0000
Jun	0.000	0.000				0.0000	0.0000
Total Year to Date	432.083	20.080	412.003300	91.8641	103.4290	195.2931	216.7102
Avg. Monthly (MG)		45.78			21.699		24.079
Percent of Consumption		100.00%			47.40%		52.60%

Alma-St. Louis Monthly Water Consumption



City of St. Louis Water Consumption



WASTEWATER & WATER REPORT 2019

Calendar Year	<u>TOTAL PLANT FLOW</u>				<u>WATER</u>				<u>CUSTOMERS - 2019</u>					
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>Pine River Twp</u>	<u>Bethany Twp</u>	<u>Prison PS</u>	<u>Country-Side</u>	<u>St. Louis</u>	<u>Country-Side WATER</u>
January	36.921	35.704	43.992	39.263	20.8732	22.7593	23.542	24.5722	1.7084	0.4465	8.1648	0.1193	26.4820	0.1193
February	34.08	41.985	35.374	42.269	19.586	19.476	20.9469	22.9708	1.533	0.4656	8.2	0.1183	23.7631	0.1183
March	44.408	38.895	47.284	67.905	20.6196	22.0682	24.3224	24.6763	2.5115	0.5398	10.6324	0.1136	30.6107	0.1136
April		47.049	63.918	53.996		21.3949	21.3203	23.5832						
May		40.306	46.716	47.302		23.0354	24.0964	24.99						
June		34.283	45.189	27.556		24.8735	25.4958	26.1819				**		
July		30.34	34.024	28.862		24.8713	25.9225	30.5776				**		
August		34.286	27.453	31.939		23.7433	24.1427	27.0898				**		
September		37.099	24.168	30.985		22.1095	22.5627	24.147				**		
October		39.247	32.725	34.864		22.5636	21.5525	24.526						
November		36.771	34.679	31.28		20.7337	20.4758	23.0782						
December		37.469	32.279	34.147		20.1929	21.6244	23.5642						
Year to Date Total	115.409	453.434	467.801	470.368	61.0788	267.8216	276.0044	299.9572	5.7529	1.4519	26.9972	0.3512	80.8558	0.3512

Excess Flow this Month

23.7884

Same Month Last Year

16.8268

** Country Side Summer Flow averaging (sewer) per September 2007 agreement

Excess Flow YTD

54.3302

Excess Flow Last Calendar Year

185.6124

Excess Flow = I & I in sanitary sewer system

All values are in million gallons (MG)

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8 a

For Meeting of April 16, 2019

ITEM TITLE: Electric Rate Study
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to UFS for Electric Rate Study in the amount of \$5,241.59.

Moved by:

Supported by:

Approve Payment to UFS for Electric Rate Study in the amount of \$5,241.59.



INVOICE

Payable and Remit to:
 Utility Financial Solutions, LLC
 185 Sun Meadow Ct
 Holland MI 49424

DUE DATE: 04-12-2019
DATE: 03-13-2019
INVOICE No. 20506UFS
P.O. No.

Bill To: Kurt Giles, City Manager
 City of St. Louis
 300 North Mill Street
 St. Louis, MI 48880

Deliver To:
 Kurt Giles - kgiles@stlouismi.com
 Keith Risdon - krisdon@stlouismi.com

DESCRIPTION OF SERVICES

Please email questions or concerns on this invoice to: mjohnson@ufswweb.com
 Services for work through: 02-17-2019
 St. Louis MI:Electric:2017:COS FP PCA & Rate Study

Staff	Hours	Rate	AMOUNT
Beauchamp, Mark C	2.25	\$ 295.00	\$ 663.75
Johnson, Mike A	21.50	\$ 230.00	\$ 4,945.00
On site Extra Beauchamp, Mark C	2.00	\$ 295.00	\$ 590.00
Travel (if applicable) Extra Beauchamp, Mark C	5.00	\$ 147.50	\$ 737.50
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
Out of Pocket Expenses (if applicable) Expense Total Extra			\$ 305.34
		Discount	\$ -
		Deduct Until Pending Project Future Billing --> Hold Back	(\$2,000.00)
		Write Down	\$ -
TOTAL INVOICE			\$ 5,241.59

UFS Internal billing code: 0

Please pay by Check

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8b

For Meeting of April 16, 2019

ITEM TITLE: Shed Rebuild at DPW
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:


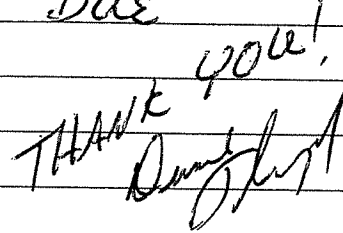
Approve Payment to C & D Builders for Shed Repair (due to fire) at DPW in the amount of \$9,945.00.

Moved by:

Supported by:

Approve Payment to C & D Builders for Shed Repair (due to fire) at DPW in the amount of \$9,945.00.

1584734

Statement		DATE 4-9-19	TERM PROPOSAL # 79772
TO CITY OF ST. LOUIS D P W BUILDING ST. LOUIS MI. 48880			
IN ACCOUNT WITH  C & D BUILDERS Licensed & Insured			
Dennis Thompson (Owner) (989) 576-1216 (Cell) (989) 681-2656		586 E. Adams St. Louis, MI 48880 License # 2101048471	
	REBUILD CARPORT STYLE BUILDING - COMPLETED 4-9-19		
	TOTAL — DUE		9945. ⁰⁰
	THANK YOU! 		
CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT 9945. ⁰⁰

April 9, 2019

ITEM NO. 80

Keith Risdon, PE
Director of Public Services
City of St. Louis
108 West Saginaw Street
St. Louis, MI 48880-1589

DATE 4/16/19

RE: 2019 Main Street Bridge Funding Application Proposal
City of St. Louis

Keith:

At your request, we propose to furnish professional engineering services related to preparation of the MDOT Local Bridge Application for funding the Main Street Bridge Preventative Maintenance Scour Countermeasure Repairs.

Below is a brief description of the work to be performed.

WORK SCOPE

- A. Main Street Local Bridge Program Funding Application:
1. Coordinate with MDOT – Keith Cooper as to the scoring and results of the 2018 and his recommendation to submit for Preventative Maintenance now to be eligible for rehabilitation funding in the future.
 2. Prepare the necessary information for the Local Bridge Program Application 2022 fiscal year funding for the **May 1, 2019** deadline including
 - a. Current Structure Inventory and Appraisal and Bridge Inspection Form. This will require that the bridge inspections be updated prior to the funding application if there are changes.
 3. Update location map with emergency facilities, traffic-generating facilities and alternate routes or detours.
 4. Prepare 2019 updated photographs for inclusion with the application including photographs of the following:
 - a. The deck top and bottom showing the areas of delamination and patches.
 - b. The scour critical substructures
 - c. The scour critical approach channel bank
 5. Update of the narrative including:
 - a. Economic importance of the structure
 - b. Effects of existing detour or required detour if the structure were closed
 - c. Strategic Project Phasing – Preventative Maintenance
 - d. Year of posting/closure (if applicable)
 - e. Past and present maintenance
 6. Update Estimated Replacement Cost including:
 - a. Right of Way (if any)
 - b. Design Engineering
 - c. Construction Engineering

- d. Scour Countermeasures at bridge substructures and approach channel
- e. Preventative maintenance measure for deck including patching, drain extensions, and epoxy flood coat to seal deck cracks.
- 7. Prepare Scour Countermeasure Plans Showing Construction Limits
- 8. Prepare and Submit Application
 - a. Prepare a tabbed .pdf of all application documents
 - b. Fill out application submittal form
 - c. Upload all information to MDOT's website
 - d. Receive copy of submittal verification and forward to the City.

FEE

Our fee for the above work scope is estimated at the following:

A. Main Street Local Bridge Program Application \$ 4,000

We will submit monthly invoices to you for services furnished. The fee is hourly so the invoices will be based on the hours actually spent on the project.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Mark A. Latsch, P.E.
Sr. Project Manager
SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext.5523
Fax: (989) 754-4440
Cell: (989) 928-8019
E-mail: markl@spicergroup.com

Above proposal accepted and approved
by Owner.

CITY OF ST. LOUIS

By: _____
Authorized Signature

Date: _____

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9 A

For Meeting of April 16, 2019

ITEM TITLE: Pools House Floor Repairs and Coating
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Pools House Floor Repairs and Coating by Mann's Painting in the amount of \$13,222.00.

Moved by:

Supported by:

Approve Pools House Floor Repairs and Coating by Mann's Painting in the amount of \$13,222.00.

Mann's Painting Inc.
 Alma, MI 48801
 4710 N. Alger Rd.
 989-463-4975
 mannspainting@frontier.com

Estimate

DATE	ESTIMATE NO.
4/5/2019	1954

MI License #2102204918
 Lead-Safe #NAT-F112834-1

City of St. Louis
 108 W. Saginaw
 St. Louis MI 48880

TERMS	JOB
Net 15	Pool House

DESCRIPTION	QTY	COST	TOTAL
Steel I-beams: Scrape and sand beams Materials, equipment and labor		1,542.00	1,542.00
Apply one coat of S.W. Kem Kromic Primer Materials, equipment and labor		1,348.00	1,348.00
Concrete Floor: Install a Spartacote epoxy chip floor system Grind floor Fill joints and holes Grind areas filled Apply Spartacote epoxy chip floor system Materials, equipment and labor		13,222.00	13,222.00
		TOTAL	\$16,112.00

RESOLUTION 2019-04

**CITY OF ST. LOUIS
MUNICIPAL RESOLUTION FOR PREVENTATIVE MAINTENANCE FUNDING FOR
THE MAIN STREET BRIDGE
THROUGH THE MICHIGAN DEPARTMENT OF TRANSPORTATION
LOCAL BRIDGE PROGRAM**

Minutes of a Regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 16th day of April, 2019, at 6:00 P.M.

Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T Kubin,
Thomas L. Reed

Absent: None

The following preamble and resolution were offered by Member _____, and supported by Member _____:

WHEREAS, the condition of the substructure of the Main Street Bridge has been identified as scour critical to the extent that scour countermeasures must be installed; and

WHEREAS, the budget of the City of St. Louis will not allow for construction of these scour countermeasures without additional funds from other sources;

NOW, THEREFORE, BE IT RESOLVED, that the City of St. Louis requests Michigan Department of Transportation Local Bridge Program Funding for construction of scour countermeasures as part of the Preventative Maintenance Program for the Main Street Bridge for MDOT's Fiscal Year 2022.

Ayes:

Nays: None

Resolution declared adopted this 16th day of April, 2019.

Mari Anne Ryder, Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, Gratiot, Michigan, at a regular meeting held on April 16, 2019.

Mari Anne Ryder, Clerk

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9C

For Meeting of April 16, 2019

ITEM TITLE: Purchase of Crack Seal Material
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

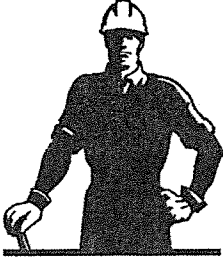
SUMMARY EXPLANATION:

Approve Purchase of Crack Seal Material from NHMS for Olive, Hubbard and Michigan Avenue in the amount of \$9,220.00.

Moved by:

Supported by:

Approve Purchase of Crack Seal Material from NHMS for Olive, Hubbard and Michigan Avenue in the amount of \$9,220.00.



St. Louis Public Works

320 E. Prospect Street, St. Louis, MI 48880

989-681-3644 Office, 989-681-5113 Fax

mabbott@stlouismi.com

Memo

To: Kurt Giles, Keith Risdon

From: Mark Abbott *M.A.*

Subject: Purchase of crack seal material

Please find attached a quote for asphalt crack sealer material as specified by MDOT #34515T Federal Sealant. It is my intent to crack seal Olive Road from Wells Road to Corinth Street, Michigan Ave. from the viaduct to M46 and Hubbard Street from M46 to Giddings Place. This work is in preparation for a future chip seal with fog over coat on these same roads to maintain their surface integrity and longevity. The material cost \$.98/# with 2250# per pallet with \$100 shipping each. I estimate 4 pallets for this work for a total of \$9220 including shipping. The equipment to install this material is provided with the purchase at no cost and will be done by staff at Public Works. I am expecting to complete this work by the end of June this year.

Please review this matter with City Council and advise me of how to proceed.

NHMS

National Highway Maintenance System Ltd., L.L.C.

P.O. Box 5315
Akron, OH 44334
Ohio 330-922-3649

Toll Free: 888-922-3630
FAX: 330-922-8070

PROPOSAL: City of Saint Louis
Attn.: Matt Abbott
Director of Public Service
108 West Saginaw Street
Saint Louis, MI 48880

Remarks:
2019 Crack Sealant Program (MDOT Program)
34515T Federal Sealant
Price includes use of a SuperShot Melter w/Air Compressor, Maintenance, and Training
No Daily Rental
MDOT Program

Quote

1. 34515T Federal Sealant \$0.98/#
Price includes use of a SuperShot Diesel Melter w/Compressor
No Daily Rental
2250 LBS/Pallet
75 Boxes/Pallet

No-Trax: \$11.95/gallon

Freight \$100.00

NHMS is to be listed as "Additional Insurer" on customer insurance policy, prior to rentals.

_____ Dollars

(Payment terms: Net 30)

All material is guaranteed to be as specified. Lessee agrees to indemnify the Lessor from any and all loss or damage to the equipment leased hereunder from any cause whatsoever, and also agrees to indemnify the Lessor from any and all claims, demands or cause of action or any liability whatsoever arising out of the operation or transportation of the equipment, or its use while in the possession of the Lessee, including damages or personal injuries to workers, third parties or property damage to any party. Lessee further agrees to maintain at its own expense, insurance on the equipment against all risks and in such amounts as Lessor shall reasonably require. Such insurance shall be payable to the Lessor and the Lessee as their interest may appear. Lessee shall provide proof of such insurance to include Lessor as Loss Payee and Additional Insured.

Authorized NHMS Representative: Mike Leahy DATE: April 4, 2019

Note: This proposal may be withdrawn by NHMS at any time.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

(Printed Name & Title)

(Signature)

(Telephone and Fax Number)

(Date of Acceptance)

OAK GROVE CEMETERY

General Rules & Information

Revised: April, 2019

OAK GROVE CEMETERY

General Rules & Regulations April 2019

Information:

The Cemetery grounds in its entirety belong to the City of St. Louis and are governed by the City Council of St. Louis which shall act as the Cemetery Board of Trustees (hereafter referred to as the "Board"). (See the City of St. Louis Ordinances, found on the website at www.stlouismi.com, for specific rules and regulations.)

The Cemetery is divided into number Subdivisions with each having designated names. These Subdivisions are further divided into Blocks with either a letter or number designation. The Blocks are also further divided into Lots, each having a number designation. Finally, the Lots are further divided into Graves having number designation (such as Grave 1, 2, 3 or 4).

Example: Subdivision 12 (Hoffstetter Hill), Block R, Lot 65, Grave 3

Exceptions: Single graves, Blocks: 1-11, Old Part sections 1-5 and the Mausoleum

The Board assumes no liability for damage, disposal or theft of any decoration, headstone or monument.

Any monument, marker, planting, trellis, personal items, urn, flowers or foliage (whether real or artificial), structure, flag, or other item that has been placed, installed, left or maintained in the Cemetery in violation of this set of Rules and Regulations regarding the Cemetery, or any County, State or Federal law, statute or regulation, may be removed by the City from the Cemetery at any time and destroyed or disposed of by staff without prior notice to, permission from, or liability or obligation to the person or persons who left, installed, maintained or kept such item in the Cemetery.

The Board reserves the right to remove or trim any existing trees, plants or shrubs located within the Cemetery in the interest of maintaining proper appearance and use of the Cemetery.

As of August 3, 2015 Cemetery Deeds were no longer issued. Since this time, Cemetery Lot Certificates are now issued.

Purchase of Graves

SECTION I

Any person desiring to purchase a grave/graves in Oak Grove Cemetery must apply to the City Clerk who will furnish a description and price of the desired grave/graves. The price of all graves shall be fixed by resolution of the Board. The purchaser shall supply the name, if

applicable, of the deceased and his/her current residency status. The price per grave shall be based on the current residency of the intended user(s) if for immediate use. Additional grave pricing shall be based on the current residency of the purchaser and will be independent of future residency status.

The Board reserves the right to specify the burial location of any Social Service burial. No deed shall be issued, nor shall there be any rights to future burials on said grave unless the price of the grave has been paid in full.

SECTION II

Residency is defined as; residing in a nursing home, renting, owning and occupying a residence/"domicile" within the corporate boundaries of the City of St. Louis. Exceptions to this apply for residents who have left to reside in healthcare facilities or nursing homes or who are members of the Armed Forces of the United States. There is no limit to residency based on the length of absence for health care or service duty.

Prison population shall be considered non-residents for all sales and burial fees.

NOTE: Non-residents are defined as all others living outside the Corporate boundaries of the City. Business ownership does not constitute residency.

SECTION III

Upon payment of the established purchase price for the selected grave(s), the City Clerk shall issue a Cemetery Lot Certificate giving the purchaser the rights of burial on said grave(s). The Clerk shall record said Certificate in the Records book provided for such purposes.

SECTION IV

No internment of any kind shall be allowed upon a grave unless it is fully paid for and until any dues and assessments are satisfied. All graves shall be subject to these "Rules and Regulations", which may be modified and adopted as needed by the Board.

Resale of Grave(s)

SECTION I

A grave owner desiring to dispose of his/her grave(s) shall deliver to the Clerk, the Deed or Certificate for said grave(s) for cancellation. The City Manager or his designee, shall recommend to the Board which grave(s) are suitable for resale. Resold graves(s) shall be fully useable and obstructed in no way from resale and use. The Clerk shall return that portion of the original purchase price, less any fees established by the Board pertaining to the resale of

the grave(s) and/or re-issuance of the certificates. The Clerk will then issue (if needed), a new certificate reflective of the grave(s) remaining in the Owner's name.

The Board reserves the right to set fees for the resale of graves, and/or the cancellation, modification or re-issuance of certificates. Such fees shall be paid in advance. Alternately, the City may reduce the payment due the seller of the grave(s) to cover these fees.

SECTION II

Mausoleum crypts are not subject to Section I: Crypts(Vaults) may be sold as the Owner wishes. The City Clerk must be informed of the sale for record purposes. The Clerk does not issue any Certificate for any transfer of ownership of Mausoleum crypts.

SECTION III

Grave(s) may be designated for use to a person or persons for future burial. Graves not designated for use at the time of purchase may be used by persons other than the Owner if a Permission for Internment document has been filed with the City Clerk by the Owner or heirs. Heirs must supply proof of inheritance in the form of possession of the Deed or Certificate to the grave(s) or other legal documentation. Permission for internment must be approved by the Board or its designee, prior to the use of any undesignated grave. The Board may establish such fees as it wishes for the registration of Permission for Internment documents.

Digging of Graves

SECTION I

All internments/burials shall be made under the direction of the Board or its designee, who shall have control of the digging of all graves and matters pertaining to burials. Orders from Funeral Homes for opening of a grave shall be construed as orders from the Owner. Any error resulting in grave use shall be the responsibility of the person placing the order. To minimize potential errors, all orders should be placed via written order, email, text or facsimile and signed by the person requesting the grave opening. Any order placed by telephone must be followed by a signed request from the person placing the order.

SECTION II

All burials shall be within the established dimensions of each grave and lot. Exceptions may be allowed if prior approval is granted by the Board or its designee.

SECTION III

No person shall dig within the Cemetery grounds for any purpose without the approval of the Board or its designee. All burials, including ashes, shall be under his/her direction and shall be

assessed a grave opening fee, established by the Board and based on the deceased residency status.

All grave opening fees must be paid in full prior to interment. The Board may allow for the payment of the fees on the day of the burial (prior to interment) from the family or Funeral Homes with prior arrangements. The entity responsible for paying the fees must make those arrangements with the City Clerk at the time the request for the grave opening has been placed.

SECTION IV

The use of approved burial vaults is required for burial within the Cemetery. Cement, stainless steel or other metal vaults, meeting the industry standards, are approved for use in Oak Grove Cemetery.

Mausoleum internments require that the remains of the deceased be placed within a casket.

Cremains (ashes burials) must be placed in container/urn not exceeding the following dimensions: (Length) 16" X (Width) 12" X (Depth) 12".

When a request is made (and approval granted) to place the cremains upon an occupied gravesite, the container will be placed upon the existing vault. Due to the restrictions of digging and placing the container/urn on the existing vault, any container exceeding these dimensional limits will require the Clerk to charge a "single grave opening" fee for this effort.

SECTION V

Ashes must be buried within a container upon the grave with the consent and approval of the Board or their designee(s). The burial appropriate container should be of a non-biodegradable material. Scattering of ashes or unapproved burial of ashes is not allowed. Ashes may be placed within the casket of another deceased at a later time of burial.

Ashes held for future conjunctive burial may be charged an additional fee established by the Board in addition to the full opening fee for burial of the immediate deceased. The Clerk must be made aware of the inclusion of the ashes and proper documentation of the deceased name, date of death, age, place of death, etc. provided.

SECTION VI

Construction of private Mausoleum, Sarcophagus, Crypt, etc. is allowed.

The Board allows construction of such private crypts, provided they are erected on a grave space the width of which shall be three times the crypt base width, the depth of which shall be twice the crypt base depth and must be constructed of granite or marble.

The design and specifications must be approved by the Board. Construction of any such structure shall be by a private company, specializing in this type of construction. Prior to commencement of any construction activities, the company must provide all credentials, permits and bonds deemed necessary by the Board.

A sufficient private trust or endowment to ensure proper maintenance and repairs shall be established by the Owner and assured to the Board. The cost of all future repairs and maintenance shall be the responsibility of the endowment. All other arrangements regarding this care and maintenance must be approved by the Board and signed copies provided to the City Clerk.

SECTION VII

The Board reserves the right to establish such fees and rules as it deems necessary to administer all disinterment.

SECTION VIII

No disinterment or removal of bodies, vaults or ashes shall be allowed without the written permits required by the Michigan Department of Community Health and approval of the Board or its designee(s), first being obtained.

SECTION IX

No burial will be allowed in the Mausoleum until Proof of Ownership has been established or permission for use, has been recorded with the City Clerk. Ownership of the Mausoleum crypts is outside of the Board's jurisdiction. Crypts may be sold independently of the Board. The Board assumes no responsibility for crypt ownership, records or sales.

SECTION X

The Board reserves the right to correct any error in the description or conveyance of any lot/grave or burial, either by canceling such conveyance and substituting and conveying another burial lot/grave or burial in lieu thereof equal value and similar location as far as possible, or by refunding the money paid on account for such purpose. In the event, that such error shall involve the disinterment of remains of any person, the Board or its designee(s), shall have the right to remove and transfer such remains to such property so substituted without cost to such person. The Board or its designee(s), shall exercise reasonable care in making such removal, but the Board or its designee(s) shall not be liable for any damage to the casket, burial vault/urn or monument/headstone in such removal.

Monuments, Headstones and Foundations

SECTION I

All monuments/headstones/marker locations shall be approved by the Board or its designee(s). Unless otherwise approved, all headstones' informational side must face an alley at the foot or head of the appropriate grave(s). Veteran, baby, or family markers may be placed at the grave(s) boundary line provided there is no obstruction or conflict with trees or pre-existing markers.

SECTION II

Headstone lettering must accurately reflect the proper burial location of buried remains or intended future use.

Telephone orders or requests from monument companies for dates, location, placement, carving and facing information are the responsibility of the caller. The Board or its designee(s) assumes no responsibility for any errors.

It is recommended that all such requests be in written form. Response to these requests will be in a written form from the Board or its designee(s). At the time of the request, the City will require a mailing address, email address or fax number for submitting the information to the requester.

SECTION III

No headstone shall be placed or erected on any grave(s) without a sufficient foundation. All foundations shall be installed by employees of the Cemetery. Single grave headstones shall not exceed 36 inches in length. No foundation shall exceed the dimensions of the deeded grave(s).

SECTION IV

The cost for the foundation installation shall be established by resolution of the Board.

Reasonable notice must be given to the City when requesting any foundation installation. All fees must be paid in full to the City Clerk's office prior to the installation of any foundation.

Old or damaged foundations may be removed upon the request of the Owners/Heirs with the approval of the Board or its designee(s). Removal of the old foundations will be performed by the Cemetery employees once the monument has been removed. It is the responsibility of the Owner/Heir to pay the cost of the monument removal by the monument company. Prior to the removal of the old or damaged foundation, the Owner/Heir must pay in full the fee charged by the Board as well as provide a "Paid-in-Full" receipt from the monument company for the

removal and replacement of the monument. Cemetery employees will coordinate with the monument company in scheduling the removal and replacement of the monument.

SECTION V

All foundations shall be constructed of concrete. In order to better manage foundation costs and timeliness, the City has determined that precast concrete foundations may be used in lieu of poured in place concrete. The fee schedule approved by the Board is based on the use of these precast concrete foundations. The Board or its designee(s) reserves the right to utilize poured-in-place construction for foundations where site conditions or monument design requires it. Additional fees will be charged to the Owner if this condition occurs.

The Cemetery will require that the required foundation be sized to accommodate the selected monument plus an additional four (4") of border surrounding the monument. This extra border lip is intended to aid in the protection of the monument and foundation from mowers and trimmers.

SECTION VI

The taking action to counter the encroachment of dirt, soil and grasses on the foundations over time is not the fault of the Cemetery staff. Growth of moss, weathering, staining animal damage, etc. to foundations or monuments is not the responsibility of the Cemetery staff.

Cleaning or repairs of monuments and foundations is not the responsibility of the Cemetery.

SECTION VII

All temporary markers, newly placed on graves, shall be removed within one (1) year of their placement. Deteriorated temporary markers placed before February 1, 1991 may be removed at the discretion of the Board or its designee. Deterioration of temporary markers is not the responsibility of the Cemetery. Home-made markers or foundations of any type of construction are not allowed.

SECTION VIII

Advertisements within Oak Grove Cemetery by any means shall be prohibited with the exception of a supplier placard/label placed on private monuments. Such labels shall not exceed 1" in height x 4" in length and shall be placed on the backside of the monument.

Admission to Cemetery Grounds

SECTION I

The Board has established the following hours for admission to the Cemetery grounds:

Summer and Winter hours shall correspond to the respective Michigan time.

Year-round hours shall be 8:00 am to 9:00 pm.

SECTION II

The Board or its designee(s) may at any time exclude any person or persons from the Cemetery for known violations of any Cemetery rule or regulation.

SECTION III

Vehicular admission to the Cemetery shall be limited to cyclists, licensed automobiles and pick-up trucks and motorcycles. All vehicular traffic on the Cemetery grounds shall be restricted to the established roadways. The established speed limit is 5 mph. No vehicular traffic shall exceed this speed limit.

SECTION IV

The Board encourages the use of the Cemetery and the Cemetery grounds by all persons. Use of the Cemetery promotes ownership in the Cemetery and assists in the care and security of the Cemetery by inhibiting vandalism and loitering.

Walking, biking and sightseeing are all encouraged. All walkers and bikers must limit their activities to the established roadways.

Pet walkers are responsible for cleaning up after pets. All dogs must be kept on a leash.

Minors must be accompanied by a responsible adult.

Maintaining Cemetery Grounds

SECTION I

Clean-up Dates & Decorative Items

The Board or its designee(s) reserves the right to dispose of any inappropriate items, and all deteriorated, discolored or displaced decorative items within the Cemetery at any time.

Decorative items are referred to in general to include but not limited to: artificial flowers, live plants in urns, decorations, grave blankets, ornamental crosses, flags, etc.

Excluding religious articles and figurines, all decorative items placed on graves within the Cemetery grounds shall be disposed of during the Spring and Fall cleanup periods.

Decorative items should be removed by the Owner before the scheduled cleanup dates and not placed on the graves until after the scheduled cleanup dates have passed.

Clean-up Dates are as Follows:

Spring Cleanup: April 1st to May 1st

Fall Cleanup: Oct. 15th to Nov. 20th

Fall Leaf Removal: Oct. 15th to Dec. 1st

Leaf pickup is subject to the weather and leaf drop. Every attempt will be made by Cemetery employees to minimize disturbance of any decorations placed after the Nov. 20th date.

The Board or its designee(s) is not responsible for discarded decorations and/or flowers which have been placed during the scheduled cleanup periods.

SECTION II

For the purpose of this section, the definition of a Holiday is: those regularly recognized Federal Holidays unless modified by resolution of the Board.

Easels holding wreaths must be firmly pushed or staked into the ground to avoid being blown over.

Holiday decorations (excluding grave blankets and wreaths) shall be removed by the persons who placed them within one week following the Holiday for which they represent. Those decorations not removed within that time frame will be subject to removal and disposal by Cemetery employees at the discretion of the Board or its designee.

Where the Holiday falls within the scheduled cleanup dates, Cemetery employees will attempt to preserve those decorations placed within the allowed designated Holiday timeframe.

The Board, its designee(s) and the Cemetery employees are not responsible for damaged or disappearance of Holiday decorations which have been placed during the Spring and Fall cleanup periods.

SECTION III

A period of up to 30 days from the date of the interment will be allowed for the placement of additional decorations and flowers on the grave. These flowers and decorations shall be allowed to remain for an additional 15 days.

After 45 days from the date of interment, any items that remains on the grave are subject to removal by Cemetery personnel.

The rules allow for up to four (4) decorative items per grave. Persons wishing to preserve any items placed must remove said items not later than 45 days after the interment. The item may

be returned to the gravesite by such person(s) if the item complies with the Cemetery rules and regulations and does not exceed the maximum number (4) of decorations allowed.

To avoid conflict with Cemetery personnel's cleanup efforts, such items should be removed no later than 45 days after interment and replaced once Cemetery personnel have completed their cleanup of the grave site.

Cemetery personnel will not be liable for discarded items, decorations or flowers remaining after the end of the 45-day bereavement period.

General Rules

SECTION I

The following items or activities are not allowed in the Cemetery or within the Cemetery boundaries:

- No glass items of any sort
- No edging of any sort around headstones or benches
- No ground cover of wood chips, chip stone, lava stone, bark, etc.
- No arbors or trellises
- No thorn, fruit or nut bearing trees or shrubs
- No rosebushes
- No snowmobiles, ATVs or go karts
- No sports or sledding
- No off-road vehicular activity
- No alcohol
- No parties
- No hunting
- No shooting or target practice, of any kind
- No tree cutting (except by Cemetery employees)
- No loitering
- No camping
- No skateboarding, rollerblading, roller skating or scooters

SECTION II

Restricted Items

No advertisements with the exception of a monument company label (See Regulations, **Headstones, Monuments and Foundations, SECTION VIII**) may be placed on a private monument, headstone or within the Cemetery grounds.

No decorative flag or upright figures higher than 4 feet above the ground are allowed, excluding headstones and monuments.

Shepherd Crooks and other steel frame decorations shall not exceed 6 feet in height.

SECTION III

Allowed Items

Four (4) decorative items are allowed per grave. All items must be placed so as to be confined to the physical dimensions of the graves as identified by the lot Deed or Certificate.

No item placed on any grave may interfere with the mowing and trimming of the Cemetery.

Benches, urns, and trees/shrubs are allowed, when approved by the Board or its designee(s). Each item shall be counted as a decorative item.

The location of all benches, urns and trees/shrubs shall be approved by the Board or its designee(s).

Benches must be placed on a suitable foundation approved by the Board or its designee(s).

Items in violation of these stated rules shall be removed at the direction of the Board or its designee(s). Removed items are subject to immediate disposal. No notification of the Owner will be attempted or given by Cemetery personnel prior to this removal.

Plantings

SECTION I

No trees, shrubs, perennials or similar plants are allowed to be planted in Oak Grove Cemetery without the approval of the Board or its designee(s). Such approval shall include the planting location and variety of tree, shrub or plants to be placed. A sketch must be provided showing the planting location.

Plantings of any type which are in violation of this rule will be removed and disposed of by the Cemetery maintenance staff by order of the Board or its designee(s).

No person shall plant flowers, trees or shrubs on any grave/lot belonging to another party without the permission of the lot Owner/Heir and the Board or its designee(s).

SECTION II

Annual flowers are allowed to be planted in the Cemetery. Plantings must be maintained and weeded regularly (annually at a minimum) by the Owners or they may be removed without notice by the Cemetery staff. Flowers may be planted in urns or in the ground in the Headstone Row only. Urns must be placed to the side of the headstones so as not to interfere with the mowing and trimming operations.

The Board nor its designee(s) assumes no responsibility for ground planted flowers. A reasonable attempt will be made by Cemetery personnel to avoid damage to plantings while mowing or trimming.

Watering of the plants is not the responsibility of the Cemetery personnel.

DRAFT



OAK GROVE CEMETERY

HOURS – 8:00 A.M. UNTIL 9:00 P.M. DAILY

APRIL 1 - ALL WINTER DECORATIONS AND FLOWERS MUST BE REMOVED FROM GRAVE SITES
OR THEY WILL BE REMOVED BY CITY STAFF

MAY 1 - SPRING DECORATIONS AND FLOWERS MAY BE PLACED

OCTOBER 15 - ALL DECORATIONS AND FLOWERS MUST BE REMOVED

NOVEMBER 20 - WINTER DECORATIONS AND FLOWERS MAY BE PLACED

MINORS MUST BE ACCOMPANIED BY A RESPONSIBLE ADULT

NO SKATEBOARDING IS ALLOWED IN THE CEMETERY

NO SNOWMOBILES, MOTORIZED ATV'S OR RECREATIONAL ACTIVITIES

NO PLANTING OF PERENNIAL PLANTS, ROSEBUSHES, THORN-BEARING OR FRUIT-BEARING SHRUBS OR
TREES

NO REMOVAL OF TREES OR SHRUBS WITHOUT AUTHORIZATION OF CEMETERY MANAGEMENT

NO DECORATIVE STONE, WOOD CHIPS OR EDGING

NO GLASS CONTAINERS

NO MORE THAN FOUR DECORATIVE ITEMS PER GRAVE SITE.

COMPLETE CEMETERY RULES – WWW.STLOUISMI.COM

989-681-3567

989-681-2137